

CITY OF
GALESBURG
ILLINOIS

September 16, 2024

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
September 16, 2024

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Approve	Minutes from September 3, 2024
		<u>Public Comment</u>
		<u>Consent Agenda #2024-15</u>
24-2020	Resolution	Funding resolution for the S. Lake Storey Road multi-use path project
24-2021	Resolution	Main Street closure for 2024 Treat Street event
24-4057	Approve	Purchase of ticket printers for public safety
24-4058	Approve	Technical services agreement with WIRC for grant application and administration of a CDBG-CV Healthy Houses grant
24-4059	Approve	Special event application to host the Haunted Trails event at Lake Storey Park
24-5009	Receive	Wrecker service rates
24-8015	Bills and Advance Checks	Approval and warrants drawn in payment of same

Passage of Ordinances and Resolutions

24-2022	Resolution	Resolution of support for a Railroad Crossing Elimination Program application to the Federal Railroad Administration
---------	------------	--

Bids, Petitions and Communications

City Manager's Report

- A. TAC Report
- B. Trick or Treat hours in Galesburg: Thursday, October 31, 2024, 5:00 – 8:00 p.m.

Miscellaneous Business (Agreements, Approvals, Etc.)

24-4060	Approve	Joint funding agreement with the Illinois Dept. of Transportation for the S. Lake Storey Road multi-use path project
24-4061	Approve	Intergovernmental agreement with Knox County for construction and maintenance of the S. Lake Storey Road multi-use path
24-4062	Approve	Purchase of five 22-passenger buses from the State of Illinois Consolidated Vehicle Procurement Program

Town Business

24-9019	Bills
---------	-------

Closing Comments

Adjournment



CITY MANAGER'S OFFICE

Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING

City Manager's Report

September 16, 2024

CONSENT AGENDA #2024-16

Item 24-2020 Funding Resolution for the S. Lake Storey Road Multi-Use Path Project

Staff recommend approval of a funding resolution for the city's share of construction costs for the Lake Storey multi-use path project. The total cost of the project is estimated at \$2,142,00.00. The estimated cost for the City's share of the construction is \$230,000 and will be paid from Utility Tax funds. The project is scheduled for an IDOT letting in November.

Item 24-2021 Main Street Closure for 2024 Treat Street Event

Staff recommend approval of the temporary closure of Main Street for the 2024 Treat Street event. The event is scheduled to be held on Main Street, between Chambers Street to the east side of the public square, in the downtown area on Saturday, October 26, 2024, from 11:00 a.m. to 1:00 p.m. with a road closure time of 10:00 a.m. to 1:30 p.m.

Item 24-4057 Purchase of Ticket Printers for Public Safety

Staff recommend approval of the purchase of 41 vehicle printers from CDS for the Galesburg Police Department and the Knox County Sheriff's office for a combined cost of \$33,087.00. As part of the new e-citation system being adopted, new vehicle printers will need to be purchased and installed in all patrol vehicles. Four quotes were obtained with CDS providing the low and best quote. There are sufficient funds in the general fund for the city's portion of the purchase, and the Knox County Sheriff's office will be billed for their portion.

Item 24-4058 Technical Services Agreement with WIRC

Staff recommend approval of a technical services agreement with Western Illinois Regional Council (WIRC) for submittal of a housing grant application to the Illinois Department of Commerce and Economic opportunity (DCEO) for a federal Community Development Block Grant (CDBG), which will assist landlords with replacing HVAC systems in rental units occupied by low-to-moderate income tenants. Per the agreement, the city will pay WIRC \$1,250.00 for submitting the grant application. If awarded, WIRC will administer the grant, and the administration costs will be paid from the grant funds.

Item 24-4059 Haunted Trails Event at Lake Storey Park

Staff recommend approval of the special event application submitted by AGES to host a Haunted Trail event at Lake Storey Park on Friday and Saturday evenings during October. Tickets are \$20 per person, and the City will receive 35% of the tickets sales after the first 100 tickets are sold.

Item 24-5009 Wrecker Services Rates

The rate schedule for towing and storage services from Cantrell's Towing are provided to be received and placed on file with the City Clerk's office.

Item 24-8014 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 24-2022 Resolution of Support for a Railroad Crossing Elimination Program Application

Staff recommend approval of a resolution of support and commitment of local funds for a Railroad Crossing Elimination Program application to the Federal Railroad Administration. It is planned to apply for funds for the planning phase of a project that would make safety and mobility improvements at the South Street railroad underpass and the Mulberry Street at-grade railroad crossing. The potential changes that will be a part of the planning study include closing the Mulberry Street crossing and replacing the South Street underpass with a new underpass that does not have a height restriction. It would also evaluate straightening the underpass to be in line with the current South Street alignment and making changes to the intersection with Seminary Street, both of which would improve safety. The City is partnering with BNSF to complete the application for the planning project. BNSF has agreed to use their engineering consulting firm, at their cost, to complete and submit the application. The total estimated cost of the Project Planning study is \$1,683,988. If awarded, the RCE Program would cover 80% of the cost of the study and the City and BNSF would split the 20% local match. The City's contribution would be \$168,399.00.

BIDS, PETITIONS AND COMMUNICATIONS

CITY MANAGER'S REPORT

- A. TAC Report
- B. Trick or Treat hours in Galesburg: Thursday, October 31, 2024, 5:00 – 8:00 p.m.

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 24-4060 Joint funding agreement with the Illinois Department of Transportation

Staff recommend approval of a Joint Funding Agreement with the Illinois Department of Transportation (IDOT) for the construction of the Lake Storey Multi-use Path project. The subject funding agreement with IDOT will provide Illinois Transportation Enhancement Program (ITEP) funding in the amount of \$1,794,975.00 as well as \$117,943.95 in State only funds for the construction phase of the project. The City is responsible for the balance of the cost for the construction phase, which is estimated at \$230,000.00. It is anticipated that the project will be bid out later this year.

Item 24-4061 Intergovernmental Agreement with Knox County

Staff recommend approval of an Intergovernmental Agreement with Knox County for the Lake Storey Multi-use Path project. The City was awarded a federal Illinois Transportation Enhancement Program (ITEP) grant in the amount of \$2 million for a project to construct a multi-

use path along S. Lake Storey Road from W. Lake Storey Road to Woodblock Rd. just west of US 150. The proposed path is being constructed along S. Lake Storey Road which is under the jurisdiction of Knox County. Under the agreement, the City will be responsible for the entire cost of the construction of the path. Knox County will continue maintenance and jurisdictional responsibility over S. Lake Storey Road, including the guardrail, culverts, and aggregate shoulders along the roadway. The City would agree to maintain at its own expense the new multi-use path and some items constructed with the path such as aggregate shoulders along the path, path markings, bollards, and signage. The City will also clear vegetation that may obstruct the path. The project is scheduled for an IDOT letting in November.

Item 24-4062 Purchase of Five Buses

Staff recommend approval of waiving normal purchasing policies and approving the purchase of five 22-passenger SMD buses from Midwest Transit Equipment utilizing IDOT's Consolidated Vehicle Procurement Program for a total cost of \$904,260.00. With City Council approval of this purchase and concurrence from IDOT for this purchase, the City will be able to issue a purchase order to Midwest Transit Equipment, securing the city's place in line for the purchase of the buses. Sufficient funds are available for this purchase, with \$900,000.00 paid from the active federal grant, and the remaining \$4,260.00 paid from the Public Transportation Fund.

TOWN BUSINESS**Item 24-9019 Town Bills**

Respectfully submitted,
Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
September 3, 2024
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 7. Absent: Council Member Evan Miller, 1. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and Deputy City Clerk Ericka Gugliotta.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

A moment of silence was observed in lieu of an invocation.

Proclamations: Workforce Development Month
United Way

Council Member Dennis moved, seconded by Council Member Acerra, to approve the minutes of the City Council's regular meeting from August 19, 2024.

Roll Call #2:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: Council Member Miller, 1

Chairman declared the motion carried.

PUBLIC COMMENT

Jeanette Churnin invited everyone to attend the NAACP Freedom Fund Gala this Saturday at Cedar Creek Hall. This year's speaker is internationally known as a teacher, lecturer and diversity trainer, Jane Elliott. Elliott is best known for her blue eyes brown eyes exercise she conducted with her students after the assassination of Martin Luther King, Jr. This was made into a documentary titled "The Eye of The Storm". Jane Elliott is considered the forerunner of diversity training and has done training for major corporations, the IRS, US Navy, and US Postal Service. She has spoken to hundreds of universities and has appeared on the Oprah Winfrey Show many times. Anyone wanting tickets can contact her or anyone on the NAACP executive board.

Ms. Chernin also thanked her Alderman, Heather Acerra. She and Acerra visited neighborhoods in the area with vacated and dilapidated homes. Both agree that these homes need to be brought up to code or demolished. She thanked Alderman Acerra for following up on these issues.

CONSENT AGENDA #2024-15

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

24-3039

Approve a lease agreement with M & M Golf Cars, LLC for golf carts and utility vehicle for Bunker Links Golf Course.

24-3040

Approve the bid from McScot Golf Inc. in the amount of \$180,339 for the design, construction, and installation of a new backstop and baseline netting system for the ball diamond located at H.T. Custer Park.

24-6003

Approve the appointment of David Marshall, Overall Code Review Commission, term expiring June 2026.

24-8014

Approve bills in the amount of \$1,435,447.79 and advance checks in the amount of \$1,036,579.55.

Council Member Dennis moved, seconded by Council Member Davis, to approve Consent Agenda 2024-15.

Roll Call #3:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: Council Member Miller, 1.

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

BIDS, PETITIONS, AND COMMUNICATIONS

24-3041

Council Member White moved, seconded by Council Member Davis, to approve the bid from W.F. Scott Decorating, Inc. in the amount of \$32,100.00 to paint various areas in City Hall.

Roll Call #4:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.
 Nays: None
 Absent: Council Member Miller, 1.
 Chairman declared the motion carried.

24-3042

Council Member Dennis moved, seconded by Council Member Davis, to approve a base bid and four alternative bids for the Simmons Street Parking Lot and Streetscape project in the amount of \$2,502,284.94 from Gunther Contruction, a division of UCM, Inc.

Roll Call #5:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.
 Nays: None
 Absent: Council Member Miller, 1.
 Chairman declared the motion carried.

CITY MANAGER’S REPORT

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

Council Member Dennis moved, seconded by Council Member Acerra, to sit as the Town Board.
 The motion carried.

TOWN BUSINESS

24-9017

Trustee Acerra moved, seconded by Trustee Davis, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$14,435.44
General Assistance Fund	\$7,589.35
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	
Total	\$22,024.79

Roll Call #6:

Ayes: Trustees Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.
 Nays: None
 Absent: Trustee Miller, 1.
 Chairman declared the motion carried.

24-9018

Trustee Davis moved, seconded by Trustee White, to receive the Town Audit for the year ended December 31, 2023.

Roll Call #7:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: Trustee Miller, 1.

Chairman declared the motion carried.

Trustee Dennis moved, seconded by Trustee Acerra, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member White stated he was glad to see Gunther Contruction was awarded the bid for the parking lot and streetscape project. White also commended the improvements at HT Custer Park and Bunker Links Golf Course. Alderman White added that he attended the Labor Day parade, which is one of the longest running parades in the Country. White expressed his hope for the city to continue to grow and move forward and that Galesburg is a great place to live.

Alderman Acerra stated that she and friends, who recently immigrated from Ukraine had a great weekend in Galesburg. They attended the Labor Day parade and the Stearman Fly-In where they had the opportunity to fly in a biplane. They also went to local restaurants and visited many of our historic homes. These experiences make her very proud of her town and Acerra's friends stated that it was the best American weekend they have had.

Council Member Davis thanked the accounting firm that conducted the township audit. She also expressed her appreciation for the township employees who maintain the records that were audited which did not note any necessary changes.

Council Member Cheesman commended the great job that the council and community have done to enhance recreational facilities such as HT Custer Park and Bunker Links Golf Course. Cheesman also agreed with Jeanette Churnin's sentiments, and we need to continue to prioritize improving the aesthetics of the town. Property repairs and upkeep need to continue to be a priority.

Council Member Hix noted he too attended the Labor Day parade which had a great turnout. Hix thanked Director of Parks and Recreation Don Miles and his staff for the great job they do at the golf course and other recreational facilities. Hix also thanked Community Development Director Gugliotta for working with him on some possible development ideas. Hix greatly appreciates that both Directors are always available to answer any questions and help when needed.

Council Member Dennis added that the City lost a local icon over the weekend. Frank Rogers who was the president of R&B distributors in Galesburg. He will be truly missed.

Mayor Schwartzman stated that he was in the Labor Day parade and appreciated all the positive energy from all of those in attendance. The mayor announced that the Stearman Fly-In is being held this week and has a record number of biplanes at this year's event. This coming Saturday is community day at the Fly-In and he encouraged everyone to attend.

The Mayor acknowledged the many volunteers in the community such as the volunteers at the Stearman, as well as the Knox College Football team who assisted with the Blessings in a Backpack project. The mayor also announced this weekend was the opening game for the Knox College Football team and attendance is free. Mayor Schwartzman also thanked the volunteers who water the flower boxes on the fencing for the railroad crossings in town. It's people like this that make the city beautiful.

Mayor Schwartzman also mentioned that this was the last week to donate to Fill the Boot for MDA. He believes that the Galesburg Fire Department is on track to break records and to again raise the second highest amount of donations in the State.

Mayor Schwartzman announced that the first ever scrabble tournament will be held in Galesburg. There will be two tournaments on September 14th and 15th. Mayor hopes that this will be the first of many annual tournaments in Galesburg.

Council members reminded everyone that the Lion's Club will be hosting the Stearman pancake breakfast at the Galesburg Airport.

There being no further business, Council Member Dennis moved, seconded by Council Member Acerra, to adjourn the regular meeting at 6:36 p.m.

Roll Call #8:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: Council Member Miller, 1.

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Ericka Gugliotta, Deputy City Clerk

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Funding Resolution for the Lake Storey Multi-use Path project.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the funding resolution for the City share of construction costs for the project.

BACKGROUND: The Illinois Department of Transportation requires passage of a resolution appropriating the funds for the City's local share of the construction for the Lake Storey Multi-use path project. The City was awarded a federal Illinois Transportation Enhancement Program (ITEP) grant in the amount of \$2 million for a project to construct a multi-use path along S. Lake Storey Road from W. Lake Storey Road to Woodblock Rd. just west of US 150.

The proposed funding resolution appropriates the necessary local matching funds required for the project. The total cost of the project is estimated at \$2,142,00.00. The estimated cost for the City's share of the construction is \$230,000 and will be paid from Utility Tax funds. The project is scheduled for an IDOT letting in November.

BUDGET IMPACT: There are sufficient funds budgeted for this work in 2024 in the Utility Tax Fund (Fund 59).

SUPPORTING DOCUMENTS:

1. Funding Resolution

RESOLUTION NO. _____

A Resolution for:

Section No: 19-01502-40-BT

Job No.: C-94-042-23

Project No.: 4ZL0(728)

WHEREAS, the City of Galesburg is proposing to construct a multi-use path along the north side of S. Lake Storey Road from W. Lake Storey Road to Woodblock Road; and

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT) and signee; and

WHEREAS, The use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching fund.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Galesburg as follows:

SECTION 1 The Mayor and Council of the City of Galesburg hereby appropriates \$230,000 or as much as may be needed to match the required funding to complete the proposed improvement from Local Funds and furthermore agree to pass a supplemental resolution if necessary to appropriate additional fund for completion of the project.

SECTION 2 The Mayor and the City Clerk are hereby authorized to execute an AGREEMENT with IDOT for the above-mentioned project.

SECTION 3 This resolution will become Attachment 3 of the AGREEMENT.

SECTION 3 The City Clerk of Galesburg is directed to transmit 3 (three) copies of the AGREEMENT and Resolution to IDOT District Four Bureau of Local Roads and Streets.

I, Kelli Bennewitz, City Clerk in and for Galesburg, Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the forgoing to be true, perfect and complete copy of the resolution approved by the City Council at its meeting on the ____ day of _____, 20____, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

IN TESTIMONY WHEREOF; I have unto set my hand and seal, at my office, this ____ day of _____, 20 ____.

(seal)

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Resolution for the temporary closure of Main Street for the 2024 Treat Street event.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend the Council approve this Resolution.

BACKGROUND: The 2024 Treat Street event is scheduled to be held on Main Street from Chamber Street to the east side of the public square in the downtown area on Saturday, October 26, 2024, from 11:00 a.m. to 1:00 p.m. with a road closure time of 10:00 a.m. to 1:30 p.m.

In order to close Main Street (US 150) the Illinois Department of Transportation requires the City Council to approve the attached resolution. A detour will be established around Main Street utilizing Seminary Street and Ferris Street. Main Street (US 150) is a state-marked route and needs the approval of IDOT, which is requested in the form of the attached Resolution.

Street Division personnel are responsible for the signing/barricading of this detour and street closure.

BUDGET IMPACT: Cost of implementation is included in the Street Division Budget.

SUPPORTING DOCUMENTS:

1. Resolution

ATTACHMENT 6.D
RESOLUTION

WHEREAS, the City of Galesburg is sponsoring a Treat Street event in the City of Galesburg which constitutes a public purpose;

WHEREAS, this Event will require the temporary closure of Main St. (US 150) a State Highway in the City of Galesburg from 10 a.m. 10/26/24 to 1:30 p.m. 10/26/24 and from _____ to _____;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg that permission to close off Main St. (US 150) from Seminary Street to Broad Street and from _____ to _____ as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 10 a.m. M. and 1:30 p.m. M. on Saturday, October 26, 20 24.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: _____
Seminary Street to Ferris Street to Broad Street

* To be used when appropriate.

BE IT FURTHER RESOLVED, that the City of Galesburg assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the City be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the City prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the City as may be approved by the Illinois Department of Transportation. These items shall be provided by the City.

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Approval for purchase of vehicle printers for the Galesburg Police Department (GPD) and the Knox County Sheriff's office (KCSO) e-Citation system.

SUMMARY RECOMMENDATION: The City Manager, Police Chief, IT Manager, and Purchasing Agent recommend the purchase of forty-one Seiko printers from CDS for a combined cost of \$33,087.00

BACKGROUND: As part of the new eCitation system being adopted by the Galesburg Police Department (GPD) and the Knox County Sheriff's office (KCSO), new Seiko vehicle printers will need to be purchased and installed in all patrol vehicles.

Two printers have been ordered for GPD to use in the development and testing of the system; however, due to the ten-week delivery lead time for those printers, the remaining thirteen printers will need to be purchased now, to be installed and ready for use prior to the development and implementation of the eCitation for GPD and KCSO. GPD is currently working with the software provider, ProPhoenix, to develop a timeline for implementation.

The quotes for thirteen GPD vehicle eCitation printers are listed below.

Vendor	Quote for 13 eCitation printers for GPD
CDS	\$10,491.00
Connection	\$11,254.36
StrictlyTech	\$10,608.00
Titanium	\$10,942.00

Quotes for the twenty-eight vehicle eCitation printers are listed below.

Vendor	Quote for 28 eCitation printers for KCSO
CDS	\$22,596.00
OSI	\$23,002.28
SHI	\$24,163.72
StrictlyTech	\$22,757.84

Both GPD and KCSO will purchase the eCitation printers from CDS. The quote for 13 eCitation printers for GPD was \$10,491.00 and the quote for 28 eCitation printers for KCSO was \$22,596.00 totaling \$33,087.00. The new quotes are a savings of \$3,211.50 for GPD and \$2,982.00 for KCSO resulting in a total savings of \$6,193.50.

The GPD and KCSO vehicle printers will be two independent purchases by the city and KCSO will be billed for their portion once the equipment is received. The printer purchase for the KCSO has been approved by the Knox County Board.

City Council previously approved this purchase of non-proprietary hardware on June 3, 2024, as part of the E-citation and E-crash systems agenda item. However, due to the change in vendor and cost of the printers, City Council is requested to re-approve the purchase from CDS in the total amount of \$33,087.00.

BUDGET IMPACT: There are sufficient funds in the general fund for the city's portion of the purchase, and the Knox County Sheriff's office will be billed at 100% for their portion.

SUPPORTING DOCUMENTS: None.

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Western Illinois Regional Council (WIRC) housing rehabilitation grant application agreement.

SUMMARY RECOMMENDATION: The City Manager and the Director of Community Development recommend the approval of the Technical Services Agreement with WIRC and \$1,250 for the cost of submitting the application.

BACKGROUND: The Illinois Department of Commerce and Economic Opportunity (DCEO) Office of Community Development administers the federal Community Development Block Grant (CDBG) funds. In August, DCEO announced a new grant opportunity meant to assist landlords in replacing the HVAC systems in rental units occupied by low-to-moderate income (LMI) tenants. The 2025 application round is anticipated to award \$21,614.873 to 15 communities. Applications for the program are due on November 6, 2024.

All projects funded through this program must benefit at least 51 percent LMI tenants, as determined by HUD Section 8 Income Guidelines. The maximum amount of the grant is anticipated to be \$2,000,000. The grant funds are used to assist eligible landlords/property owners with replacement of partial or total HVAC systems in low-to-moderate (LMI) income qualified rental units. Properties must have six or less units and be located within the corporate limits of the municipality. There is no match required by the property owner or the City. However, the City is encouraged to provide \$10,000 in matching funds to improve the competitive rating in the grant award process.

WIRC has considerable experience administering housing rehabilitation grants. They also have qualified licensed inspectors and contractors on staff who can assess each home to determine the extent of replacement needed for the HVAC system. If the City is successful in receiving the grant, WIRC will administer the grant, and their administration costs will be paid from grant funds. Per this agreement, the City will pay WIRC to apply for the grant. The expenditure will be \$1,250 for the base cost of submitting the application.

BUDGET IMPACT: The agreement costs will be paid from Fund 26, the UDAG Fund.

SUPPORTING DOCUMENT:

1. Agreement with WIRC.



Western Illinois Regional Council (WIRC)

133 West Jackson Street • Macomb, Illinois 61455
(309) 837-2997 • wirpc.org

Helping People and Communities Since 1973

Equal opportunity
provider and employer

TECHNICAL ASSISTANCE AGREEMENT

THIS AGREEMENT, made and concluded this 3rd day of September 2024, between the City of Galesburg hereinafter referred to as the Grantee, and the Western Illinois Regional Council Community Action Agency, hereinafter referred to as WIRC CAA,

WITNESSETH: That said WIRC CAA, at the request of the Grantee, does hereby agree to complete an Illinois Department of Commerce and Economic Opportunity (DCEO) Community Development Block Grant – Coronavirus Funds(CDBG-CV) Healthy Houses Grant Application for the Grantee. The WIRC CAA agrees to submit said application for the sum of \$1,250.00.

FURTHERMORE: WIRC CAA shall request payment after the application submission date: November 6, 2024

IN WITNESS WHEREOF, WIRC CAA and the Grantee have hereunto respectively set their hands and seals on the day and year first written.

Attest:

By: _____

Mayor, City of Galesburg

By: _____

Western Illinois Regional Council

Attest:

By: _____

Housing Programs Manager, WIRC CAA

By: _____

CONTRACT FOR PROFESSIONAL AND TECHNICAL SERVICES

PART I AGREEMENT

THIS AGREEMENT, entered into this 3rd day of September 2024, by and between the **City of Galesburg, Knox County, State of Illinois**, (hereinafter called the grantee), and the Western Illinois Regional Council Community Action Agency, (hereinafter called the Program Administrator) a regional council of public officials organized and existing pursuant to 50 ILCS 10/1 (1992) (hereinafter referred to as WIRC):

WITNESSETH THAT: WHEREAS, the grantee desires to implement a program for installation and/or replacement of entire Heating, Ventilation and Air Conditioning (HVAC) Systems in multi-family, low to moderate income rentals and related activities under the general direction of the Illinois Department of Commerce and Economic Opportunity (DCEO) Community Development Block Grant (CDBG); and

WHEREAS, the grantee desires to engage the WIRC to render certain services in connection with the program's administration and implementation,

NOW, THEREFORE BE IT AGREED, by and between the grantee and WIRC as follows:

1. Scope of Services. The WIRC shall perform various services and tasks as might be required to assist the grantee in implementing its program responsibilities. All tasks performed by WIRC shall be in accordance with the rules and regulations as established by DCEO.

Professional and technical services to be provided to the grantee shall include the following:

- a. Completion of all necessary environmental review requirements as required by the State of Illinois including compliance with federal and state regulations concerning historic preservation and floodplains.
- b. Preparation and maintenance of a financial management system including establishing a bookkeeping system, maintaining accurate and complete records of all transactions and issuing periodic financial reports to the grantee.
- c. All phases of program administration necessary to ensure expedient and efficient implementation of the Community Development Block Grant, including but not limited to the following:

- 1) establish and maintain program files;
- 2) complete and submit to DCEO the necessary paperwork and financial information needed prior to project start-up;
- 3) complete and submit to DCEO the necessary payment vouchers and documentation needed for payment of program funds by the State of Illinois Comptroller;
- 4) assist the grantee in completing the necessary paperwork to ensure a grant of **\$300,000 from DCEO** to the grantee for a landlord owned, rental unit housing rehabilitation project as outlined in the grant award documents as executed between DCEO and the grantee;
- 5) Provide marketing of the program which will include:
 - Set up and conduct an informational meeting after grant award announcement;
 - Development of brochures and informational sheets;
 - Mail notices of meeting to local landlords in the community;
- 6) Schedule appointments for potential applicants;
- 7) The Program Administrator shall determine eligibility of the applicant based on documentation provided at the time of the application;
- 8) The Program Administrator shall be responsible for assessing the housing units and preparing the bid specifications;
- 9) The Program Administrator shall conduct partial and final inspections of the project;
- 10) The Program Administrator shall be responsible for preparing the following documents;
 - Notice to Proceed;
 - Owner-Occupied Rehabilitation Construction Contract;
 - Rehabilitation Program Agreement;
 - Pre-Construction Form;
 - Invoices and CDBG Checks; and
 - Prepare all lead documents.
- 11) The Grantee shall herein assign the Program Administrator the rights to sign program documents. This does not give the Program Administrator the right to sign program checks. The grantee shall have the responsibility to sign all CDBG checks.

- 12) The Program Administrator shall be the interpreter of the requirements in connection with the work and shall mediate all claims and disputes between the owner and the contractor;
 - d. Monitor the project during its completion to ensure that all federal, state, and local program regulations are adhered to satisfactorily.
 - e. Monitor equal opportunity activities of the grantee and any construction company involved in the project to ensure all federal, state, and local regulations are adhered to satisfactorily.
 - f. If required, ensure compliance with all federal and state labor standards, including but not limited to, securing employee wage decisions, conducting payroll reviews and employee interviews, and report on wage compliance.
 - g. Complete program closeout requirements to include preparation of a Grantee Performance Report and other DCEO close out materials and assisting as necessary in a program audit.
2. Time of Performance. The services of the WIRC shall commence upon the approval of the Agreement by the membership of the grantee governing body and the WIRC as executed by the Executive Director, and shall continue until all items listed as part of the Scope of Services section are completed.
 3. Access to Information. It is agreed that all information data, reports, and records, and maps as are existing, available, and necessary for the carrying out of the work outlined previously shall be furnished to WIRC by the grantee and its agencies. No charge will be made to WIRC for such information and the grantee and its agencies will cooperate with WIRC in every way possible to facilitate the performance of the work described in the Agreement.
 4. Compensation and Method of Payment. The maximum amount of compensation and reimbursement to be paid hereunder shall not exceed **\$21,000.00** to be paid as follows:
 - a. The WIRC shall voucher in the following manner:
 - Direct labor – include personnel and fringe benefit costs;
 - Direct Costs – includes specifically defined costs, such as travel, postage, printing, and third party contractual services;
 - Indirect Costs – includes office supplies, rent, utilities, and other miscellaneous expenses billed as a percentage of personnel.

- b. All administrative cost invoices will give a brief description of the activities undertaken in relation to this agreement.
 - c. The grantee may withhold up to 10 percent of the total contractual obligation from the final payment until such time as all program close-out requirements have been met and an audit the program funds has been conducted.
- 5. Prior Performance. The grantee hereby accepts any satisfactory performance pursuant to the Contract which may have occurred prior to the execution date of this Contract provided such performance meets with the approval of the grantee.
- 6. Indemnification. WIRC shall comply with the requirements of all applicable laws, rules and regulations, and shall exonerate, indemnify, and hold harmless the grantee and its agency members from and against them, and shall assume full responsibility for payments of federal, state, and local taxes on contributions imposed or required under the Social Security, Workers' Compensation and income tax laws.
- 7. Miscellaneous Provisions.
 - a. This Agreement shall be construed under and in accord with the laws of the State of Illinois, and all obligations of the parties created hereunder are performable with the project area of the grantee.
 - b. This Agreement shall be binding upon and insure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.
 - c. In any case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall not be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
 - d. This Agreement may be amended by mutual agreement of the parties hereto and a writing to be attached to and incorporated into this Agreement.
- 8. Terms and Conditions. This Agreement is subject to the provision titled, "Terms and Conditions" and attached hereto and incorporated by reference herein.
- 9. Nothing in this Agreement shall be construed to authorize the provision of legal services by WIRC.
- 10. Acceptance of this Agreement confers upon the WIRC the authorization to act as signature authority on behalf of the recipient.

IN WITNESS HERE OF, the parties have hereunto set their hands and/or seals.

By: _____
Peter Schwartzman
Mayor

Date

By: _____
Nancy Mowen, Board Chair
Western Illinois Regional Council CAA

By: _____
John Wilson, Interim CEO
Western Illinois Regional Council CAA

PART II

TERMS AND CONDITIONS

1. Termination of Contract for Cause. If, through any cause, WIRC shall fail to fulfill in timely and proper manner its obligations under this Contract, or if WIRC shall violate any of the covenants, agreements or stipulations of this Contract, the grantee shall thereupon have the right to terminate this Contract by giving written notice to WIRC of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by WIRC under this Contract shall, at the option of the grantee, become its property and WIRC shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, WIRC shall not be relieved of liability of the grantee for damages sustained by the grantee by virtue of any breach of the Contract by WIRC, and the grantee may withhold any payments to WIRC for the purpose of set-off until such time as the exact amount of damages due the grantee from WIRC is determined.

2. Termination for Convenience of the Grantee. The grantee may terminate this Contract at any time by giving at least ten (10) days notice in writing to the WIRC. If the Contract is terminated by the grantee as provided herein, WIRC will be paid for the time provided and expenses incurred up to the termination date. If this Contract is terminated due to the fault of WIRC, paragraph one hereof relative to termination shall apply.
3. Changes. The grantee may, from time to time, request changes in the scope of the services of WIRC to be performed hereunder. Such changes, including any increase or decrease in the amount of WIRC's compensation, which are mutually agreed upon by and between the grantee and WIRC, shall be incorporated in written amendments to this Contract.
4. Personnel.
 - a. The WIRC represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the grantee.
 - b. All of the services required hereunder will be performed by WIRC or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.
 - c. Any work or services subcontracted hereunder shall be specified by written

contract or agreement and shall be subject to each provision of the Contract.

5. Assign ability. The WIRC shall not assign any interest on this Contract, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the grantee.
6. Reports and Information. The WIRC shall furnish the grantee periodic reports pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.
7. Records and Audits. The WIRC shall maintain accounts and records, including personnel, property and financial records adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the grantee to assure proper accounting for all project funds, both state and non-state shares. These records will be made available for audit purposes to the grantee or any authorized representative to assure proper accounting for all project funds, both state and non-state shares, and will be retained for five (5) years after the expiration of this Contract unless permission to destroy them is granted by the grantee.
8. Compliance with Local Laws. WIRC shall comply with all applicable laws, ordinances, and codes of the state and local governments.
9. Equal Employment Opportunity. The WIRC agrees that it will comply with state and federal civil rights laws together with all requirements mandated by the regulations of the Department of Housing and Urban Development. No person in the United States shall, on the grounds of race, religion, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs or activities undertaken by the WIRC. The WIRC further agrees to comply with Executive Order 11246 as amended and subsequent laws, rules and regulations effectuating same, which prohibits discrimination because of race, color, religion, sex or national origin and requires that affirmative action be taken; and will require compliance with the above by its contractors, subcontractors, vendors, and suppliers with whom the WIRC does business.

The WIRC has a Board-approved Affirmative Action Plan and takes affirmative action by recruiting, employing, and promoting protected class members, which include women, minorities, the handicapped, and veterans.

The WIRC therefore provides opportunities for employment and advancement without regard for race, color, religion, sex, age, national origin, marital status, unfavorable discharge from military service (excluding dishonorable) or presence of a mental or physical handicap which does not impair ability to perform required tasks. This policy applies to every aspect of employment including, but not restricted to, recruitment,

hiring, placement, promotion, demotion, salary administration, transfer, training, compensation, reduction in work force and termination.

10. Interest of Members of the Grantee. No member of the governing body of the grantee, and no other officer, employee or agent of the grantee who exercises any functions or responsibilities in connection with the planning and carrying out of the program shall have any personal financial interest, direct or indirect, in this Contract; and WIRC shall take appropriate steps to assure compliance.
11. Interest of Other Local Public Officials. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract; and WIRC shall take appropriate steps to assure compliance.
12. Interest of WIRC and Employees. WIRC covenants that it presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its service hereunder. WIRC further covenants that in the performance of this Contract, no person having such interest shall be employed.

**COUNCIL LETTER
CITY OF GALESBURG
SEPTEMBER 16, 2024**

AGENDA ITEM: Special Event

SUMMARY RECOMMENDATION: Staff recommends approval of the AGES Community special event application for a Haunted Trails Event to be held on the trails around Lakeside Nature Center.

BACKGROUND: The attached special event application reserves Lakeside Recreation Trails every Friday and Saturday in October to have haunted trails, hosted by AGES Community. Tickets for the event are \$20 per person. The City will receive 35% of the ticket sales after the first 100 tickets are sold.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Special Event Application
2. AGES Community Walk of the Dead Haunted Trails 2024 Proposal



City of Galesburg Special Events Request

Special Event Request

Special Events Policy

APPLICATION: Applications to use City of Galesburg property for an event are available from any City of Galesburg office or by visiting <http://www.ci.galesburg.il.us/documents>

QUESTIONS: If you have any questions regarding your application or the process, please contact Elizabeth Varner at 309/344-3140.

APPROVAL PROCESS:

1. If needed, obtain special permits and [J.U.L.I.E.](#) locates.
2. If your event is (or includes) a march, marathon, parade, etc. utilizing the city streets, please contact the Police Department at 309/345-3727. If your event includes tents, fire, haunted house, pyrotechnics or a carnival and you have questions, please call 309-345-3756.
3. Submit completed application **30 days prior** to the event to the Risk Manager.
4. Risk Management will determine if proof of insurance is required. Proof of insurance with City of Galesburg as additional insured must be submitted at least 14 days prior to the event. The City of Galesburg has the right to cancel the event if insurance is not received.
5. The City Manager will review the application for approval and may add to the Council agenda for review.
6. Please notify the City Clerks office if your event is cancelled, postponed or relocated.

GENERAL RULES:

1. It is the responsibility of the event organizer to research City ordinance (www.ci.galesburg.il.us) and the Park and Recreation Department's policy. ([City Parks Website](#))
2. Damaged or stolen City of Galesburg property is the responsibility of the applicant to replace.
3. The City of Galesburg does not provide any equipment, portable toilets, electrical power, or water for outdoor events.
4. Solicitation for funds within park property is prohibited.
5. Alcoholic beverages and drugs are prohibited at all City of Galesburg properties except as designated by the Class P Festival license.
6. No person shall carry, use, fire or discharge any firearm or other weapon causing a projectile of any sort to travel through the air on any public property.
7. Dogs must be restrained by a suitable leash when brought into a City park. Dogs are prohibited from any bathing beach and wading pools in public parks. Dogs may be prohibited from parks during times when attendance at the park is heavy (i.e. holidays or festivals).

8. Approval for signs, banners or directional arrows should be obtained prior to use.

9. No painting on City of Galesburg property, including the Cabeen Hiking and Biking Trail.

10.No person shall operate any motor vehicles, with the exception of snowmobiles whatsoever upon or over the Cabeen Hiking and Biking Trail. Snowmobiles may be operated on the trail in accordance with applicable ordinances.

11.Leave the park grounds in a reasonable and clean condition. Litter pickup and removal is the responsibility of the applicant. Trash is not to be left in the park. Park staff will inspect the location and surrounding areas for compliance with the rules and regulations.

Confirm * Please select yes to confirm that you have read all of the above procedures and rules outlined above.

☒ Yes

Organization Information

Completed form must be submitted at least 30 days prior to event date.

Organization Name AGES Community

Street Address 378 N Cherry St.

City Galesburg

Website

Contact Person's Information

Contact Person * Darla Krejci

[Redacted]

City * G

Zip Code * 61401

[Redacted]

[Redacted]

Approval letters will be sent to this E-mail address

Event Information

Type of Event *

☐ Car Show	☐ Run
☐ Carnival	☐ Live Music
☐ Parade	☐ Wedding
☒ Other	
Haunted Trails	

Event Name * Walk of the Dead Haunted Trail

Will this be a annual event? * ☐ No ☒ Yes

Detailed Event Description * Halloween entertainment venue similar to a haunted house, but held outdoors. Costumed characters and scary decorations are used to entertain patrons as they walk the trails around the nature center

Date of Event * This event may not be approved if the date of the event is less than 30 days from today
10/4/2024

End Date of Event (?) 10/26/2024

Setup Time * 5:00 pm

Tear Down End Time * 11:59

Event Start Time * 7:00

Event End Time * 11:00

Recurring Event Fridays and Saturdays in October
If your event is going to be re-occurring please describe. Example Every 6 months, Weekly, Etc..

Estimated Number of Staff * 30

Estimated number of attendees * 200

Will food be served? * ☒ No ☐ Yes

Please list and describe food. NA

Will alcohol be served? * ☒ No ☐ Yes

City Property

If requesting any City property, you MUST contact the Recreation Office at 309/345-3683 to reserve your location. Submitting this special event application does not guarantee that your location is available. Some locations require a reservation fee, which must be paid upon booking, in order to secure your space.

Event Location If the event is not on city property, please describe the event location
Trails around Lakeside Nature Center

City property requested * Lakeside Nature Center & trails, Lakeside Pool's ticket booth

Specific area * Nature center, trails & ticket booth at pool
Please describe in detail the area of the property to be used

Are you requesting a street closure? ☐ Yes ☒ No

Is it a City Parking Lot? ☐ Yes ☒ No

Additional property requested trash cans, possible some traffic cones and barricades

Additional Area(s) we use outlets at pool and may use outlets at shelter
Please describe in detail the area of the property to be used

In order for approval, you must contact the appropriate City of Galesburg Division for the availability of the City property you are requesting.

Shelter/ gazebo/ Park Plaza/ softball field reservations

Fees: Shelters, gazebos and park green spaces- \$45

Park Plaza: \$45

Softball fields - Fee varies, dependent on field prep

Please call: 309/345-3683

Galesburg Municipal Airport (Rental Fees)*

Fees: \$150 (4 hrs or less) or \$250 (whole day)

Please call: 309/345-3623

Applications for the Airport **MUST be received 120 days prior to an event. In addition to the Special Events Application, a completed FAA 7460 must be submitted to the IDOT Division of Aeronautics for their approval before use of the airport is granted.*

Special Permits

A Special Permit fee of \$40 will be required for each Special Permit

Bounce House * ☒ No ☐ Yes
Call J.U.L.I.E. for utility locates at 800/892-0123

Tents * _____
☒ No ☐ Yes
Call J.U.L.I.E. for utility locates at 800/892-0123

Complete only if the tent is 20x20 or 400 sq foot.

Recreational Burn/Fire * _____
☒ No ☐ Yes

Pyrotechnic Event * _____
☒ No ☐ Yes
The minimum age for all pyrotechnic operators and assistants is 18

Carnival, Fair, Exhibit * _____
☒ No ☐ Yes

March, Marathon, Parade, etc *

☒ No

☐ Yes

Music / Voice Amplification *

☐ No

☒ Yes

Misc. Equipment being used May use speakers for sound effects on trails.

Tent Cost: 0

Carnival/Fair Cost: 0

Pyrotechnics Cost: 0

Recreational Burn/Fire Cost: 0

Alcohol Cost: 0

non-Merchant Cost: 0

Total due \$ 0.00

File Upload	2024 proposal.docx	16.22KB
	Insurance Certificate 2024.pdf	261.64KB

Please upload all requested additional information specified in the above application. Files should be in an Adobe Acrobat format (.pdf), .jpg or .png.

Additional Comments 2024 proposal and proof of insurance is attached.

Permit Waiver of Liability

In consideration of the issuance of a permit to host a Special Event in the City, the undersigned special event organizer ("Event Organizer") and the City agree as follows:

1. The Organizer shall, to the fullest permitted by law, indemnify, defend and hold the City harmless against all claims, liability, loss, injury, death or damage, costs, including reasonable attorney fees, of whatsoever nature in connection with or arising out of the activities during said special event, including but not limited to, the placement or storage of the Event Organizer's equipment in the event area specified in the permit. This obligation shall not require indemnification for any such claims caused by the sole negligence of the City.
2. Within seven (7) days after the billing date, the Event Organizer shall pay to the City all amounts for damage to the City-owned equipment or facilities, or the cleaning or trash removal performed by the City, which occurred in connection with or arising out of the special event.

Submit the document

In order to complete the application, please confirm that this form has been filled out completely and that all required documentation has been uploaded as part of the application. Depending on the sections that were completed out, please confirm that you have either contacted city personnel to schedule inspection dates as required by various sections, or that you have fulfilled or will fulfill all the requirements of each section that you completed for your event.

Event Organizer



Application Date 8/30/2024

AGES Community Walk of the Dead Haunted Trails 2024 Proposal

- 8 nights of operation (Oct 4, 5, 11, 12, 18, 19, 25 & 26)
- Tickets \$20 per person. (This is a \$5 increase from previous years.)
- City will provide use of ticket booth at Lakeside Water Park, use of electrical outlets at Nature Center, use of trails and area surrounding the Nature Center, AED and First Aid Kits and assorted road barricade, cones and barrels (if requested.)
- City will receive 35% percent of the ticket sales after the **first 100** tickets sold. **We need to reserve the first 100 tickets sold to cover our costs. We estimate your take will be in excess of \$8,000.**

Other considerations

- AGES Community will carry event insurance. (Certificate attached)
- AGES Community will provide a portable bathroom for the duration of the event.
- AGES Community will do trail maintenance for the city at no cost to the city.
- Any structures built for the haunt will be temporary, will cause no damage to natural surroundings and will be erected no more than one month prior to the first night of operation. Structures built on the old tennis courts will be erected after the Monarch Migration Festival. All structures will be removed by November 30th.
- AGES Community will remove trash and will maintain the general cleanliness of the nature center, trails and surrounding areas on the nights of operation.
- AGES Community takes the safety of our volunteers and our patrons seriously. We will maintain the highest level of safety possible, including training our volunteers for emergency situations, having written protocols for emergency situations, and several drills and practices of emergency protocols. We will also have a first responder on site during all nights of operation.

**COUNCIL LETTER
CITY OF GALESBURG
SEPTEMBER 16, 2024**

AGENDA ITEM: Receive Rate Schedule for Towing and Storage Services from Cantrell's Towing, formerly Berg's Towing & Automotive, Inc.

SUMMARY RECOMMENDATION: The City Clerk recommends the Rate Schedule for the above-mentioned wrecker company based on their application for wrecker rotation.

BACKGROUND: Per City of Galesburg Resolution 73-385, "any person operating a Wrecker Service in the city must file with the City Council a schedule of rates for towing and storage services and the rates as per schedule filed shall be charged unless a new schedule shall be filed with the City Council. Those schedules will be in the custody of the City Clerk and open to the public at any time."

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Schedules of Rates

City Clerk's Office

Operating under Council Manager form of Government Since 1957

Business Information

(a) Ordinance requires tow-truck service to have either an enclosed building or a lot securely enclosed with a fence at least 6' in height. Does your service provide:

Enclosed building for vehicle storage: ☒ Yes ☐ No

And/or

Lot secured with a fence at least 6' in height: ☒ Yes ☐ No

(b) Is there an office at place of business open to the public during business hours? ☒ Yes ☐ No

(c) Is there a qualified operator for your wrecker service on a 24-hour basis? ☒ Yes ☐ No

(d) Do you agree to maintain records of vehicles towed by the Police Department as outlined in the towing ordinance? ☒ Yes ☐ No

Towing Capacity

Vehicles	Yes	No
(a) Automobiles	☒	☐
(b) Bus	☒	☐
(c) Campers	☒	☐
(d) Farm Tractor	☒	☐
(e) House Trailer	☒	☐
(f) Motorcycle	☒	☐
(g) Semi Trailer	☒	☐
(h) Trailer	☒	☐
(i) Truck—pick up	☒	☐
(j) Truck—one ton or more	☒	☐
(k) Truck Tractor	☒	☐

Insurance Requirements

Gargaekkeepers Liability Insurance in an amount no less than:

\$100,000 property damage insurance

☒ Yes ☐ No

\$100,000/\$300,000 personal injury insurance

\$100,000/\$300,000 garage liability insurance

Schedule of Rates (Inside City Limits)

	Average Accident	Mechanical Problems	Junk
Business Hours: \$250	_____	\$250 _____	\$250 _____
After Hours: \$250	_____	\$250 _____	\$250 _____
Removal of debris from highway: \$125	_____		

City Clerk's Office

Operating under Council Manager form of Government Since 1957

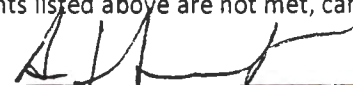
Inside Storage \$75_____ per day

Outside Storage \$40_____ per day

Your towing and storage fees may not exceed what is listed on your current City wrecker application. The City of Galesburg will not call wrecker services that exceed the schedule of rates on file with the City Clerk's Office.

The above information is true and correct to the best of my knowledge. It is understood that in the even that the requirements listed above are not met, cancellation of this application could result.

Owner's Signature: _____

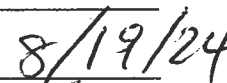


Date: 08/16/2024 _____

Inspected by (Police Officer): _____



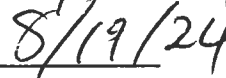
Date: _____



Approved by (Chief of Police): _____



Date: _____



Date received by City Council: _____

Additional Drivers

Name	Driver's License Number	Classification	Date of Birth
Scott Cutkomp	506AS0264	Class A	10/29/1979
Donovan Cantu	C532-1649-8044	Class A	2/13/1998
Tyler Biland	B453-8179-6222	Class C	8/5/1996
Tanner Lopez	L120-8018-9044	Class A	2/13/1989
Tim Randles	R534-8057-6028	Class A	1/28/1976
Danny Cantrell	C536-1795-5240	Class A	8/23/1955
Lonnie Cantrell	C536-5286-2104	Class C	4/11/1962

Accounts Payable

Transactions by Account

User: shelms
 Printed: 09/10/2024 - 9:38AM
 Batch: 00016.09.2024



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Amanda Jennings	Cell Phone Allowance - AJennings	08/31/2024	15.00	
001-0000-10407-00	ProPhoenix Corporation	ProPhoenix annual maintenance ETSB portion for 2025	09/10/2024	45,047.11	0000092798
001-0000-10407-00	Stratus Networks, Inc	09/24 Service - Acct# 7483	09/10/2024	494.87	
001-0000-10407-00	ProPhoenix Corporation	ProPhoenix annual maintenance ETSB portion for 2024	09/10/2024	15,015.70	0000092798
001-0000-10701-00	Jensen Information Tech Inc	2ea Galesburg and Oquawaka - Watchguard T40 - Jan to Aug 2025	09/10/2024	159.99	0000092805
001-0000-10701-00	Jensen Information Tech Inc	Primary Firewall - Watchguard M4600 - Jan to Aug 2025	09/10/2024	3,466.66	0000092805
001-0000-10701-00	Jensen Information Tech Inc	PSB - KCSO boarder - Watchguard T20 - Jan to Aug 2025	09/10/2024	39.99	0000092805
001-0000-10701-00	Jensen Information Tech Inc	PSB - LEADS boarder - Watchguard T20 - Jan to Aug 2025	09/10/2024	39.99	0000092805
001-0000-10701-00	Jensen Information Tech Inc	IDOT Boarder control - Watchguard M470 - Jan to Aug 2025	09/10/2024	333.33	0000092805
001-0000-10701-00	ProPhoenix Corporation	ProPhoenix annual maintenance dispatch portion for 2025	09/10/2024	14,959.86	0000092798
001-0000-10701-00	ProPhoenix Corporation	ProPhoenix annual maintenance Galesburg Police portion for 2025	09/10/2024	1,368.90	0000092798
001-0000-10701-00	ProPhoenix Corporation	ProPhoenix annual maintenance Galesburg Fire portion for 2025	09/10/2024	9,103.17	0000092798
001-0000-10801-00	Ford of Galesburg	TPMS Sensors	08/31/2024	313.55	
001-0000-10801-00	Map Automotive of Peoria	Batteries	08/31/2024	252.84	
001-0000-22007-00	Illinois Office of the Attorney Gener	08/24 Sex Offender Registration Fund 0958	09/10/2024	90.00	
001-0000-22007-00	Illinois State Police	08/24 Offender Registration Fund	09/10/2024	90.00	
001-0000-22007-00	Treasurer of the State of Illinois	08/24 Sex Offender Registration Collections Fund 527	09/10/2024	15.00	
Subtotal for Division: 0000				90,805.96	
001-0105-54000-00	Dwight White	Cell Phone Allowance	08/31/2024	30.00	
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	08/31/2024	30.00	
001-0105-54000-00	Heather Acerra	Cell Phone Allowance	08/31/2024	30.00	
001-0105-54000-00	Steve Cheesman	Cell Phone Allowance	08/31/2024	30.00	
Subtotal for Division: 0105				120.00	
001-0110-54000-00	Eric Hanson	Cell Phone Allowance	08/31/2024	30.00	
001-0110-54000-00	Cathy St George	Cell Phone Allowance	08/31/2024	30.00	
001-0110-54000-00	Kristin Robinson	Cell Phone Allowance	08/31/2024	30.00	
001-0110-61000-00	Office Specialists, Inc.	Pens, Copy Paper	09/10/2024	123.90	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0110				213.90	
001-0115-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPad Transaction Fee	09/10/2024	32.00	
001-0115-51000-00	AAA Certified Confidential Security	Destruction of Rabies Tags	09/10/2024	3.42	
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	08/31/2024	30.00	
001-0115-55000-00	Central IL Munic. Clerks	CIMCO Dues - Bennewitz, Gugliotta	09/10/2024	60.00	
Subtotal for Divison: 0115				125.42	
001-0120-54000-00	Jessica Pease	Cell Phone Allowance	08/31/2024	30.00	
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	08/31/2024	30.00	
001-0120-54500-00	Jessica Pease	Mileage Reimbursement-Central IL HR Conference-Bloomington-JP	09/10/2024	118.59	
Subtotal for Divison: 0120				178.59	
001-0160-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	155.36	
001-0160-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	119.04	
001-0160-59521-00	Knox County Humane Society	10/24 Animal Control Contract as per existing agreement	09/10/2024	19,510.00	0000092656
001-0160-59523-00	Galesburg Downtown Council	2023 Property Tax Levy - Maintenance	09/10/2024	3,898.84	
001-0160-59523-00	Galesburg Downtown Council	2023 Property Tax Levy - Add'l Maintenance	09/10/2024	5,848.26	
001-0160-83100-00	Election Commission	Contribution to Election Commission for voting tabulators	09/10/2024	67,299.50	0000092786
Subtotal for Divison: 0160				96,831.00	
001-0205-51000-00	AAA Certified Confidential Security	Purge Service	09/10/2024	361.65	
001-0205-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPad Transaction Fee	09/10/2024	94.50	
001-0205-54000-00	Sharon Heiden	Cell Phone Allowance	08/31/2024	30.00	
001-0205-54000-00	Bobbi Chockley	Cell Phone Allowance	08/31/2024	30.00	
001-0205-54000-00	Tanya Billeter	Cell Phone Allowance	08/31/2024	30.00	
001-0205-54000-00	Denise Hensley	Cell Phone Allowance	08/31/2024	30.00	
001-0205-54000-00	Jennifer O'hern	Cell Phone Allowance	08/31/2024	30.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	08/31/2024	30.00	
001-0205-61000-00	Office Specialists, Inc.	Forks	09/10/2024	58.53	
001-0205-61000-00	Office Specialists, Inc.	Copy Paper	09/10/2024	244.95	
Subtotal for Divison: 0205				939.63	
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	08/31/2024	30.00	
001-0207-54000-00	Cameron Lemaster	Cell Phone Allowance	08/31/2024	30.00	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	08/31/2024	30.00	
001-0207-55800-00	Jensen Information Tech Inc	IDOT Boarder control - Watchguard M470 - Sept to Dec 2024	09/10/2024	166.66	0000092805
001-0207-55800-00	Jensen Information Tech Inc	Primary Firewall - Watchguard M4600 - Sept to Dec 2024	09/10/2024	1,733.33	0000092805

Account Number	Vendor	Description	Date	Amount	PO No
001-0207-61700-00	Graybar Electric Company Inc	Assy Green HHB-Blank, Transceiver	09/10/2024	541.37	
001-0207-61700-00	Graybar Electric Company Inc	Optical Communications Wall Mount, Optical Communications Kit	09/10/2024	112.32	
Subtotal for Divison: 0207				2,643.68	
001-0305-51500-00	Gatehouse Media	Public Notices Acct# 857927	09/10/2024	96.34	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	08/31/2024	30.00	
Subtotal for Divison: 0305				126.34	
001-0306-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPad Transaction Fee	09/10/2024	6.00	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	08/31/2024	30.00	
001-0306-54000-00	Daniel Koerner	Cell Phone Allowance	08/31/2024	30.00	
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	08/31/2024	30.00	
001-0306-54000-00	Eric Heiden	Cell Phone Allowance	08/31/2024	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	08/31/2024	30.00	
001-0306-55800-00	City Blue Technologies, Llc	08/24 Service Contract	09/10/2024	131.25	
001-0306-61000-00	Office Specialists, Inc.	Clips	09/10/2024	26.19	
001-0306-61000-00	Office Specialists, Inc.	Bowls	09/10/2024	11.13	
Subtotal for Divison: 0306				324.57	
001-0410-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPad Transaction Fee	09/10/2024	6.00	
001-0410-54000-00	Jamie West	Cell Phone Allowance	08/31/2024	30.00	
001-0410-54000-00	Michael Doi	Cell Phone Allowance	08/31/2024	30.00	
001-0410-54000-00	Matthew Kirgan	Cell Phone Allowance	08/31/2024	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	08/31/2024	30.00	
001-0410-55800-00	City Blue Technologies, Llc	08/24 Service Contract	09/10/2024	131.25	
001-0410-61000-00	Office Specialists, Inc.	Bowls	09/10/2024	11.14	
001-0410-61000-00	Office Specialists, Inc.	Envelopes	09/10/2024	4.12	
Subtotal for Divison: 0410				272.51	
001-0445-54000-00	Myron Miller	Cell Phone Allowance	08/31/2024	30.00	
001-0445-55500-00	Map Automotive of Peoria	Core for Battery	08/31/2024	36.00	
001-0445-62500-00	German-Bliss Equipment	Thrust Bearing #178	09/10/2024	80.94	
001-0445-62500-00	Advance Auto Parts	Filter Kit #601	09/10/2024	53.70	
001-0445-62500-00	Autozone	Alignment Rod #178	09/10/2024	21.00	
001-0445-63000-00	Advance Auto Parts	Tape	09/10/2024	10.72	
Subtotal for Divison: 0445				232.36	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	08/31/2024	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-54000-00	JR Knaack	Cell Phone Allowance	08/31/2024	30.00	
001-0450-54000-00	Marc McMahon	Cell Phone Allowance	08/31/2024	30.00	
001-0450-67500-00	JR Knaack	Reimbursement - Prescription Safety Glasses	09/10/2024	251.20	
Subtotal for Divison: 0450				341.20	
001-0505-51000-00	Campion, Barrow & Assoc.	05/30 - Law Enforcement Testing	09/10/2024	465.00	
001-0505-51000-00	Campion, Barrow & Assoc.	08/16 - Law Enforcement Testing	09/10/2024	465.00	
Subtotal for Divison: 0505				930.00	
001-0510-51000-00	Animal Medical Center	Wellness Exam, Vaccines, Idexx Basic - Dax	09/10/2024	203.82	
001-0510-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	159.90	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Russell Idle	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Magdalene Semington	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Christopher Hootman	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Lane Mings	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Kyle A Winbigler	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54000-00	Mark McLaughlin	Cell Phone Allowance	08/31/2024	30.00	
001-0510-54500-00	Matthew Howard	Meals - ARIDE - Macomb IL - MHoward	09/10/2024	14.00	
001-0510-54500-00	University of Illinois	Patrol Rifle training for Kyle Jackson	09/10/2024	464.00	0000092806
001-0510-54500-00	University of Illinois	Taser training for Kyle Jackson	09/10/2024	210.00	0000092806
001-0510-54500-00	University of Illinois	Basic Law Enforcement Training for Kyle Jackson	09/10/2024	7,434.00	0000092806
001-0510-54500-00	Kobe Ramirez	Meals - ARIDE - Macomb IL - KRamirez	09/10/2024	14.00	
001-0510-55700-00	Getz Fire Equipment Co., Inc.	Annual Extinguisher Service	09/10/2024	63.00	
001-0510-55800-00	ProPhoenix Corporation	ProPhoenix annual maintenance Galesburg Police portion for 2024	09/10/2024	456.30	0000092798
001-0510-57500-00	JSLK Management Iowa LLC	Anderson - 2024 Police Uniform Cleaning as per agreemen	09/10/2024	10.25	0000092638
001-0510-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	09/10/2024	189.89	
001-0510-61000-00	Office Specialists, Inc.	Toner	09/10/2024	146.41	
001-0510-61000-00	Office Specialists, Inc.	Envelopes, Notebooks	09/10/2024	115.48	
001-0510-62500-00	Advance Auto Parts	Oil Filter #49	09/10/2024	2.65	
001-0510-62500-00	Ford of Galesburg	TPMS Sensors #23	09/10/2024	188.13	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-62500-00	Ford of Galesburg	Shaft Kit #23	09/10/2024	323.02	
001-0510-62500-00	Yemm Chevrolet, Inc-Geo	Door Handle #49	09/10/2024	47.78	
001-0510-65500-00	Galesburg Electric, Inc.	Recycle Lights	09/10/2024	8.40	
001-0510-66500-00	Super Smart Shoppers	Drug Test Kits, Box Sealing Evidence Tape	09/10/2024	137.96	
001-0510-67500-00	Artistic Engraving	Officer Badges W/ Safety Catch	09/10/2024	1,025.94	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants - GTrulson	09/10/2024	169.00	
001-0510-69300-00	Animal Medical Center	Medicine - Dax	09/10/2024	16.30	
Subtotal for Divison: 0510				11,790.23	
001-0550-54000-00	Amanda Jennings	Cell Phone Allowance	08/31/2024	15.00	
001-0550-54000-00	Raymundo Martinez	Cell Phone Allowance	08/31/2024	30.00	
001-0550-54000-00	Joshua Simons	Cell Phone Allowance	08/31/2024	30.00	
001-0550-55800-00	Jensen Information Tech Inc	PSB - LEADS boarder - Watchguard T20 - Sept to Dec 2024	09/10/2024	20.00	0000092805
001-0550-55800-00	Jensen Information Tech Inc	PSB - KCSO boarder - Watchguard T20 - Sept to Dec 2024	09/10/2024	20.00	0000092805
001-0550-55800-00	ProPhoenix Corporation	ProPhoenix annual maintenance dispatch portion for 2024 charged	09/10/2024	4,986.62	0000092798
001-0550-61000-00	Office Specialists, Inc.	Folder, Note Pads, Post It Pads	09/10/2024	213.97	
001-0550-85902-00	ProPhoenix Corporation	ProPhoenix annual maintenance Knox County Jail portion paid by c	09/10/2024	5,201.81	0000092798
Subtotal for Divison: 0550				10,517.40	
001-0605-51000-00	Klingner & Associates, P.C. - Archit	Hawthorne Fire Training Building Condition Evaluations	09/10/2024	2,129.25	0000092667
001-0605-51000-00	Klingner & Associates, P.C. - Archit	Fremont Fire Station Building Condition Evaluations	09/10/2024	2,335.50	0000092667
001-0605-51000-00	Klingner & Associates, P.C. - Archit	Design Services for replacement of water piping and review gener	09/10/2024	1,165.50	0000092695
001-0605-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	128.12	
001-0605-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	128.12	
001-0605-54000-00	Derek Perry	Cell Phone Allowance	08/31/2024	30.00	
001-0605-54000-00	John Seitz	Cell Phone Allowance	08/31/2024	30.00	
001-0605-54000-00	Jennifer Moser	Cell Phone Allowance	08/31/2024	30.00	
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	08/31/2024	30.00	
001-0605-54000-00	David Farrell	Cell Phone Allowance	08/31/2024	30.00	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	08/31/2024	30.00	
001-0605-55700-00	Galesburg Welding, Inc	Made Two Drain Cover Plates	09/10/2024	82.92	
001-0605-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	55.00	
001-0605-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	55.00	
001-0605-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	55.00	
001-0605-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	55.00	
001-0605-55800-00	ProPhoenix Corporation	ProPhoenix annual maintenance Galesburg Fire portion for 2024	09/10/2024	3,034.39	0000092798
001-0605-61000-00	Office Specialists, Inc.	Envelope, Paper	09/10/2024	42.06	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-61000-00	Office Specialists, Inc.	USB Drives	09/10/2024	29.78	
001-0605-62500-00	Alexis Fire Equipment Co., Inc.	Priming Pump	09/10/2024	1,132.29	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbent	09/10/2024	99.00	
001-0605-66500-00	Supreme Radio Communications, Inc	Fire Pager, Charger	09/10/2024	555.56	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - DRogers	09/10/2024	79.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Pants - JSeitz	09/10/2024	318.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - DRogers	09/10/2024	79.60	
Subtotal for Divison: 0605				<u>11,740.07</u>	
Subtotal for Fund 001				<u><u>228,132.86</u></u>	
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	09/10/2024	588.63	0000092616
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	09/10/2024	692.50	0000092616
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	09/10/2024	1,246.50	0000092616
Subtotal for Divison: 0000				<u>2,527.63</u>	
Subtotal for Fund 011				<u><u>2,527.63</u></u>	
013-0000-62510-00	Herr Petroleum Corp	305.2 Gal Unleaded Ethanol - Fuel (one-time grant)	08/31/2024	930.73	0000092795
013-0000-62510-00	Herr Petroleum Corp	368.7 Gal - Unleaded Ethanol - Fuel (one-time grant)	08/31/2024	1,124.38	0000092795
013-0000-76000-00	Farnsworth Group, Inc.	Construction Administration for Lancaster Park Renovations	09/10/2024	3,742.09	0000092793
Subtotal for Divison: 0000				<u>5,797.20</u>	
Subtotal for Fund 013				<u><u>5,797.20</u></u>	
014-0000-66000-00	Graybar Electric Company Inc	Assy Green HHB-Blank, Transceiver	09/10/2024	541.37	
014-0000-66000-00	Graybar Electric Company Inc	Optical Communications Wall Mount, Optical Communications Kit	09/10/2024	112.32	
Subtotal for Divison: 0000				<u>653.69</u>	
Subtotal for Fund 014				<u><u>653.69</u></u>	
016-0000-54000-00	Michael Ingles	Cell Phone Allowance	08/31/2024	30.00	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	08/31/2024	30.00	
016-0000-54000-00	Allison Buccalo	Cell Phone Allowance	08/31/2024	30.00	
016-0000-54000-00	Andrew Swanson	Cell Phone Allowance	08/31/2024	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	08/31/2024	30.00	
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	08/31/2024	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0000				180.00	
Subtotal for Fund 016				180.00	
018-0000-66000-00	Contech Engineered Solutions	Culverts	09/10/2024	7,504.72	0000092791
Subtotal for Divison: 0000				7,504.72	
Subtotal for Fund 018				7,504.72	
019-1905-51000-00	Amilia Technologies USA Inc.	08/24 Service Fee For Transactions	09/10/2024	687.34	
019-1905-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	119.04	
019-1905-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	123.58	
019-1905-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	150.82	
019-1905-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	128.12	
019-1905-54000-00	Angela Buchen	Cell Phone Allowance	08/31/2024	30.00	
019-1905-54000-00	Hannah Johnson	Cell Phone Allowance	08/31/2024	30.00	
019-1905-54000-00	Don Miles	Cell Phone Allowance	08/31/2024	30.00	
019-1905-55800-00	Amilia Technologies USA Inc.	08/24 Service	09/10/2024	499.00	
019-1905-59511-00	Galesburg Tourism Fund	Sep 24 - Marketing Payment	09/10/2024	2,500.00	
019-1905-59511-00	Galesburg Tourism Fund	Aug 24 - Tourism Agreement	09/10/2024	15,833.33	
019-1905-59528-00	Galesburg Community Foundation	07/24 - 2% Hotel/Motel Taxes	09/10/2024	47,380.96	
Subtotal for Divison: 1905				67,512.19	
019-1910-51000-00	Klingner & Associates, P.C. - Archit	City Hall Building Condition Evaluations	09/10/2024	4,973.25	0000092667
019-1910-55700-00	Kone, Inc	Repair Elevator	09/10/2024	820.28	
019-1910-55700-00	First Glass, Inc.	Installed New Wood Stops, Installation of Glass	09/10/2024	2,192.00	
019-1910-55700-00	Getz Fire Equipment Co., Inc.	Annual Extinguisher Service - On Site Services, Hydrotest	09/10/2024	374.15	
019-1910-55700-00	Dowers Roofing, Inc.	Repair Leak, Remove & Reinstall Gravel Ballast	09/10/2024	1,654.00	
019-1910-55700-00	Helm Mechanical / Helm Service	Repair Plugged Drain Line	09/10/2024	269.00	
019-1910-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	50.00	
019-1910-66000-00	Galesburg Electric, Inc.	Lights, Connectors, Nuts	09/10/2024	262.21	
Subtotal for Divison: 1910				10,594.89	
019-1911-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	65.00	
019-1911-55700-00	Lambasio, Inc.	Repair of Flush Valve Leak	09/10/2024	316.38	
019-1911-55700-00	Lambasio, Inc.	Reset Toilet, Repaired Gasket	09/10/2024	327.60	
019-1911-55700-00	Getz Fire Equipment Co., Inc.	Annual Extinguisher Service -Fill Extinguisher, Hydrotest	09/10/2024	1,285.83	
019-1911-57500-00	Vestis	09/24 Service	09/10/2024	26.70	

Account Number	Vendor	Description	Date	Amount	PO No
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	09/10/2024	164.80	
019-1911-65000-00	Office Specialists, Inc.	Trash Bags, Toilet Paper	09/10/2024	130.21	
Subtotal for Divison: 1911				2,316.52	
019-1915-51000-00	Klingner & Associates, P.C. - Archit	RR Station Building Condition Evaluations	09/10/2024	3,204.25	0000092667
019-1915-54000-00	Aaron Young	Cell Phone Allowance	08/31/2024	30.00	
019-1915-54000-00	Michael Markley	Cell Phone Allowance	08/31/2024	30.00	
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	08/31/2024	30.00	
019-1915-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	70.00	
019-1915-56000-00	Terry Allen, Inc	Bersie Williams Area - Toilet Rental - 1 Regular Unit. One Day	09/10/2024	65.00	0000092636
019-1915-57500-00	Vestis	08/24 Service	09/10/2024	74.86	
019-1915-57500-00	Vestis	08/24 Service	09/10/2024	74.86	
019-1915-62510-00	Herr Petroleum Corp	500.9 Gal Diesel #2 , 550.7 Gal Unleaded Ethanol	09/10/2024	3,118.38	0000092628
019-1915-62510-00	Herr Petroleum Corp	313.3 Gal Diesel #2, 263 Gal Unleaded Ethanol	09/10/2024	1,686.43	0000092628
019-1915-65500-00	Tri-State Water	Motor Flange	09/10/2024	385.72	
019-1915-65500-00	Tri-State Water	Motor SQ Flange, Seals	09/10/2024	401.72	
019-1915-65500-00	Martin, Inc	Lock Nut, Cap, Kit, Pin Fastener	09/10/2024	81.71	
019-1915-68500-00	Tri-State Water	Misc Chemicals	09/10/2024	6.65	
Subtotal for Divison: 1915				9,259.58	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	08/31/2024	30.00	
019-1920-56000-00	M&M Golf Cars, LLC	Aug 18th - Rental of 20 Golf Cars	09/10/2024	780.00	
019-1920-57500-00	Vestis	08/24 Service	09/10/2024	58.23	
019-1920-57500-00	Vestis	08/24 Service	09/10/2024	58.23	
019-1920-62510-00	Herr Petroleum Corp	117 Gal Diesel #2, 115.2 Gal Unleaded Ethanol	09/10/2024	676.42	0000092629
019-1920-62510-00	Herr Petroleum Corp	243.20 Gal Diesel #2, 337.8 Gal Unleaded Ethanol	09/10/2024	1,712.65	0000092629
019-1920-63500-00	Advanced Turf Solutions	MU/ WZNB Greens, Foliar Pak	09/10/2024	1,650.64	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	09/10/2024	305.92	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	09/10/2024	1,006.66	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	09/10/2024	35.75	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	09/10/2024	85.80	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	09/10/2024	85.80	
019-1920-64125-00	Office Specialists, Inc.	Cups	09/10/2024	103.55	
019-1920-65000-00	Office Specialists, Inc.	Toilet Paper, Paper Towels	09/10/2024	75.19	
019-1920-66000-00	Faulks Bros. Construcion, Inc.	Non-Dried Lacon	09/10/2024	1,131.26	
Subtotal for Divison: 1920				7,796.10	
019-1925-65000-00	Office Specialists, Inc.	Soap	09/10/2024	56.76	

Account Number	Vendor	Description	Date	Amount	PO No
019-1925-66000-00	Galesburg Electric, Inc.	Breaker	09/10/2024	98.58	
		Subtotal for Divison: 1925		155.34	
019-1935-55700-00	J F Ahern	Troubleshooting Service Call - FA System Install	09/10/2024	997.00	
019-1935-57500-00	Vestis	08/24 Service	09/10/2024	454.48	
		Subtotal for Divison: 1935		1,451.48	
019-1940-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	09/10/2024	85.66	
		Subtotal for Divison: 1940		85.66	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	09/10/2024	61.97	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	09/10/2024	111.04	
019-1950-68500-00	Tri-State Water	Misc Chemicals	09/10/2024	51.00	
		Subtotal for Divison: 1950		224.01	
019-1955-68500-00	Tri-State Water	Misc Chemicals	09/10/2024	61.85	
		Subtotal for Divison: 1955		61.85	
019-1965-51000-00	Lacky Monument Co.	Date of Passing - Smith	09/10/2024	250.00	
019-1965-54000-00	Roger Darst	Cell Phone Allowance	08/31/2024	30.00	
019-1965-57500-00	Vestis	08/24 Service	09/10/2024	39.44	
		Subtotal for Divison: 1965		319.44	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	08/31/2024	30.00	
019-1975-62500-00	Nichols Diesel Service, Inc	Harness #106	09/10/2024	84.15	
019-1975-66500-00	Vermeer Sales & Service of Central I	Rope, Throw Weight, Carabiner	09/10/2024	504.60	
		Subtotal for Divison: 1975		618.75	
		Subtotal for Fund 019		100,395.81	
020-0000-51000-00	Klingner & Associates, P.C. - Archit	Asbestos Abatement - Terminal Building	09/10/2024	451.50	
020-0000-56500-00	Crop Risk Services - MP	Crop Insurance Acct# 1398078	09/10/2024	488.00	
020-0000-63500-00	James Inness	2024 Crop Expenses	09/10/2024	7,494.41	
020-0000-66000-00	Galesburg Electric, Inc.	Combo Handy Elbow, Light, Galvanized Nipple, Nuts, Hole Plugs	09/10/2024	92.02	
		Subtotal for Divison: 0000		8,525.93	
		Subtotal for Fund 020		8,525.93	
023-0000-51500-00	Gatehouse Media	Notice to Bidders Acct# 857927	09/10/2024	146.28	

Account Number	Vendor	Description	Date	Amount	PO No
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos Abatement - 694 US 150	09/10/2024	1,041.36	
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos Abatement - 2069 Windish	09/10/2024	3,377.83	
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos Abatement - 659 Knox Road	09/10/2024	307.02	
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos Abatement - 1470 Grand	09/10/2024	2,955.32	
023-0000-83100-00	Lambasio, Inc.	Replaced Outside Faucet, Water Line, Toilet - 1064 W Brooks St	09/10/2024	1,605.55	
Subtotal for Divison: 0000				9,433.36	
Subtotal for Fund 023				9,433.36	
024-0000-83100-00	Western Smokehouse Partners LLC	Development Agreement - Payment #1	09/10/2024	150,000.00	
Subtotal for Divison: 0000				150,000.00	
Subtotal for Fund 024				150,000.00	
030-0320-62500-00	Ford of Galesburg	TPMS Sensors,Tube Asy's	08/31/2024	308.21	
030-0320-62510-00	Herr Petroleum Corp	258.4 Gal Unleaded Ethanol	08/31/2024	766.43	0000092627
Subtotal for Divison: 0320				1,074.64	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	08/31/2024	30.00	
030-0370-55500-00	Ford of Galesburg	Diagnosis, Repair of Wire ASY, Anti-Freeze	08/31/2024	3,705.67	
030-0370-55700-00	Lambasio, Inc.	Repair of Photoeye Sensor	08/31/2024	112.00	
030-0370-57500-00	Cintas, Inc	08/24 Service	08/31/2024	278.31	
030-0370-57500-00	Cintas, Inc	08/24 Service	08/31/2024	174.29	
030-0370-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	08/31/2024	161.16	
030-0370-62500-00	Gillig	Fuel Level W/ Gauge	08/31/2024	352.10	
030-0370-62500-00	Ford of Galesburg	Kit - Hardware	08/31/2024	533.75	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Trans Filter Kit	08/31/2024	236.00	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Coverfilter	08/31/2024	235.28	
030-0370-62500-00	Napa Auto Parts	Sealed Beams	08/31/2024	70.74	
030-0370-62500-00	Pomp's Tire - Galesburg	Tires	08/31/2024	3,251.04	
030-0370-62510-00	Herr Petroleum Corp	422.4 Gal Diesel #2	08/31/2024	1,376.55	0000092627
030-0370-62510-00	Herr Petroleum Corp	477.3 Gal Diesel #2	08/31/2024	1,582.92	0000092627
030-0370-65000-00	Office Specialists, Inc.	Disinfectant Spray	08/31/2024	111.35	
Subtotal for Divison: 0370				12,211.16	
Subtotal for Fund 030				13,285.80	
054-0000-63500-00	Timanda Landscaping & Garden Cer	Snowdance Tree	09/10/2024	199.95	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Division: 0000				199.95	
Subtotal for Fund 054				199.95	
061-0000-10701-00	Van Meter, Inc	Rockwell annual support renewal - Jan to Jul 2025	09/10/2024	4,831.17	0000092783
061-0000-10704-00	Sebis Postage	09/24 Postage for UB Bills	09/10/2024	7,500.00	
061-0000-20101-00	STANLEY PREFERRED PROPERT	Refund Check 060614-003, 759 E MAIN ST 3	09/04/2024	48.69	
061-0000-20101-00	JASMINE MORROW	Refund Check 043353-002, 589 N BROAD ST	09/04/2024	0.59	
061-0000-20101-00	GREYLING SARGEANT	Refund Check 008839-000, 1079 GARDEN LN	08/27/2024	22.79	
061-0000-20101-00	THOMAS MIKRUT	Refund Check 067131-000, 554 ARNOLD ST	09/04/2024	73.36	
061-0000-20101-00	JASMINE MORROW	Refund Check 043353-002, 589 N BROAD ST	09/04/2024	97.26	
061-0000-20101-00	THAD MOORE	Refund Check 045791-012, 581 W TOMPKINS ST	09/04/2024	104.46	
061-0000-20101-00	JAMES THRALL	Refund Check 049919-000, 1385 N CHERRY ST	09/04/2024	32.57	
061-0000-20101-00	HANNAH TAYLOR	Refund Check 065302-000, 167 S WEST ST	09/04/2024	20.19	
061-0000-20101-00	SCOTT SLOUS	Refund Check 067306-000, 570 LAWRENCE AVE	08/27/2024	109.21	
061-0000-20101-00	THOMAS MEDINA	Refund Check 019670-001, 562 W BROOKS ST	09/04/2024	96.25	
061-0000-20101-00	JACOB SWARTZENTRUBER	Refund Check 064020-000, 1144 FLORENCE AVE	09/05/2024	40.73	
061-0000-20101-00	TABITHA MAYANI	Refund Check 067994-000, 1525 W MAIN ST	09/04/2024	27.86	
061-0000-20101-00	STANLEY PREFERRED PROPERT	Refund Check 060614-003, 759 E MAIN ST 3	09/04/2024	138.62	
061-0000-20101-00	MCS REAL ESTATE LLC	Refund Check 005091-197, 530 PHILLIPS ST	09/04/2024	129.23	
061-0000-20101-00	RICHARD ORENSTEIN	Refund Check 067015-000, 935 DAYTON DR 1	09/04/2024	146.99	
061-0000-20101-00	CHEYENNE TEEL	Refund Check 049957-001, 274 PHILLIPS ST	08/27/2024	88.18	
061-0000-20101-00	MICHAEL NEILL	Refund Check 067088-000, 1476 IMPERIAL AVE	08/27/2024	78.45	
061-0000-20101-00	JO WHITLATCH	Refund Check 011422-015, 1060 BROWN AVE	09/04/2024	54.69	
061-0000-20101-00	TODD GOOD	Refund Check 014208-002, 869 BEECHER AVE	08/27/2024	31.05	
061-0000-20101-00	ANDREW KLEINE	Refund Check 051984-000, 995 N ACADEMY ST	09/05/2024	35.72	
061-0000-20101-00	JANET LAYTON	Refund Check 051722-000, 1271 PARK VIEW RD	09/04/2024	114.44	
061-0000-20101-00	TRACI MARGOLIS	Refund Check 018725-001, 1419 E MAIN ST	09/04/2024	106.81	
061-0000-20101-00	DANIEL LINSENMEYER	Refund Check 063540-000, 662 JEFFERSON ST	08/27/2024	61.31	
061-0000-20101-00	MARTIN RENTALS	Refund Check 051649-010, 1119 HAWKINSON AVE 11	09/04/2024	160.59	
061-0000-20101-00	TODD GOOD	Refund Check 014208-001, 863 BEECHER AVE	08/27/2024	66.32	
061-0000-20101-00	CAROLE BATTERTON	Refund Check 045627-000, 989 E FREMONT ST	08/27/2024	53.66	
061-0000-20101-00	SHERRILL ADCOCK ESTATE	Refund Check 051412-000, 165 EDWARDS AVE	08/27/2024	20.01	
061-0000-20101-00	TIANQIUTAO CHEN	Refund Check 067091-000, 74 LORRAINE DR	09/05/2024	123.88	
061-0000-20101-00	ADRIANA COLINDRES	Refund Check 046098-000, 540 N PRAIRIE ST 5	09/04/2024	66.85	
061-0000-20101-00	LYNSEY GREGORY	Refund Check 048349-001, 2171 MCMASTERS AVE	09/04/2024	71.79	
061-0000-20101-00	RANDI GRAY	Refund Check 062777-000, 874 WARREN ST	09/04/2024	27.77	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	09/10/2024	25.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	09/10/2024	17.50	
061-0000-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPad Transaction Fee	09/10/2024	189.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	09/10/2024	395.00	
061-0000-51000-00	ARMARC/MunicipalH20	08/24 - EPA RMP Compliance Service	09/10/2024	350.00	
061-0000-51000-00	Donohue & Associates, Inc	07/24 - CONSULTING SERVICES AGREEMENT FOR SCADA M.	09/10/2024	9,800.00	0000092651
061-0000-51010-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	1,171.50	
061-0000-51010-00	James M Kelly, Attorney	06/24 Legal Services	09/10/2024	775.50	
061-0000-51500-00	Gregory R Flores	Door Hangers	09/10/2024	528.00	
061-0000-54000-00	Scott Seiberlich	Cell Phone Allowance	08/31/2024	30.00	
061-0000-54000-00	Roger Mettler	Cell Phone Allowance	08/31/2024	30.00	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	08/31/2024	30.00	
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	08/31/2024	30.00	
061-0000-55500-00	Sidener Environmental Service, Inc.	CHLORINATOR PARTS AND MAINTENANCE FOR 2024	09/10/2024	9,824.20	0000092728
061-0000-55700-00	Waste Management, Inc.	08/24 Service Cust ID# 9-06892-63006	08/31/2024	120.51	
061-0000-55700-00	Royal Cleaning Services	09/24 Janitorial Services	09/10/2024	536.00	
061-0000-55700-00	Waste Management, Inc.	08/24 Service Cust ID# 64537-23004	08/31/2024	21.54	
061-0000-55700-00	MAS Rigging Inc	2024 Annual Hoist Inspections	09/10/2024	2,712.00	
061-0000-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	55.00	
061-0000-55700-00	American Pest Control Inc	08/24 Pest Service	09/10/2024	40.00	
061-0000-55800-00	Van Meter, Inc	Rockwell annual support renewal - Aug to Dec 2024	09/10/2024	3,450.83	0000092783
061-0000-55800-00	Jensen Information Tech Inc	2ea Galesburg and Oquawaka - Watchguard T40 - Sept to Dec 2024	09/10/2024	79.99	0000092805
061-0000-61000-00	Office Specialists, Inc.	Wireless Keyboard	09/10/2024	38.99	
061-0000-61000-00	Office Specialists, Inc.	Wastebasket, Markers, Pens, Literature holder	09/10/2024	68.18	
061-0000-61000-00	Office Specialists, Inc.	Business Cards, Paper Pad	09/10/2024	20.94	
061-0000-65500-00	USA Bluebook, Inc.	Fluoride Colorimeter	09/10/2024	764.08	
061-0000-66000-00	Roanoke Concrete Products Co	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	09/10/2024	411.25	0000092607
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE, CL SI - DELIVERED	09/10/2024	277.00	0000092607
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE, CL SI - DELIVERED	09/10/2024	554.00	0000092607
061-0000-66000-00	Core & Main	8" MACRO COUPLING	09/10/2024	520.49	0000092771
061-0000-66000-00	Core & Main	Repair Kits	09/10/2024	3,025.00	
061-0000-66000-00	Core & Main	8" MACRO COUPLING	09/10/2024	-25.49	0000092771
061-0000-66000-00	Core & Main	Couplings	09/10/2024	682.50	
061-0000-66000-00	Core & Main	Plugs, Gaskets, Bolts, Nuts	09/10/2024	345.36	
061-0000-66000-00	Core & Main	Valve Box Lids	09/10/2024	547.65	
061-0000-66000-00	Galesburg Builders Supply, Inc	Non Production Aggregate	09/10/2024	624.29	
061-0000-68500-00	Brenntag Mid-South, Inc	Refund Container	09/10/2024	-2,250.00	0000092595

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-68500-00	Brenntag Mid-South, Inc	2024 Liquid Chlorine for Water Division as per bid. This is a b	09/10/2024	8,099.50	0000092595
061-0000-68500-00	Industrial Specialties Llc	Misc Chemicals	09/10/2024	2,484.57	
		Subtotal for Divison: 0000		60,981.37	
		Subtotal for Fund 061		60,981.37	
067-0000-20101-00	JASMINE MORROW	Refund Check 043353-002, 589 N BROAD ST	09/04/2024	0.85	
067-0000-51000-00	SpringbrookSoftware LLC	08/24 CivicPay PayPal Transaction Fee	09/10/2024	94.50	
		Subtotal for Divison: 0000		95.35	
		Subtotal for Fund 067		95.35	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	386.50	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	502.00	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	848.50	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	148.50	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	528.00	
078-0000-56535-00	DJO, LLC	Workers Comp - DOS 08/16/24 - Pat Act# D908256 D9175634	09/10/2024	250.00	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 08/16/24 PAT#AA14737711	09/10/2024	292.56	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 08/19/24 PAT#AA14737711	09/10/2024	168.38	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	726.00	
078-0000-56535-00	James M Kelly, Attorney	07/24 Legal Services	09/10/2024	379.50	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp - DOS 08/09/24 - Pat Cntl #12586020902	09/10/2024	329.18	
078-0000-56535-00	Midwest Orthopaedic Center	Workers Comp - DOS 08/16/24 - Pat Act# 284374	09/10/2024	127.00	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp - DOS 08/12 /24 - Pat Cntl #12592785300	09/10/2024	1,267.71	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp - DOS 08/09/24 - Pat Cntl #12583133400	09/10/2024	1,727.22	
		Subtotal for Divison: 0000		7,681.05	
		Subtotal for Fund 078		7,681.05	
091-0000-20101-00	MARTIN RENTALS	Refund Check 051649-010, 1119 HAWKINSON AVE 11	09/04/2024	0.42	
091-0000-20102-00	Galesburg Sanitary Dist.	09/24 Sanitary District Fees - Less 3% Collection Fee	09/10/2024	-18,154.11	
091-0000-20102-00	Galesburg Sanitary Dist.	07/24 Lien & Collection Fees	09/10/2024	-45.83	
091-0000-20102-00	Galesburg Sanitary Dist.	07/24 Postage for Liens	09/10/2024	-5.29	
091-0000-20102-00	Galesburg Sanitary Dist.	08/24 Credit Card Processing Fees	09/10/2024	-3,404.70	
091-0000-22003-00	Galesburg Sanitary Dist.	09/24 Sanitary District Fees	09/10/2024	605,137.09	
		Subtotal for Divison: 0000		583,527.58	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 091				<u>583,527.58</u>	
Report Total:				<u>1,178,922.30</u>	

Advance Checks and ACH Payments as of 9/9/2024

Check Date	Check #	Vendor Name	Description	Account #	Amount
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	030-0000-20102	56.09
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	061-0000-20102	12,336.63
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	019-0000-20102	1,422.86
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	001-0000-20102	13,639.31
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	061-0000-20102	75.11
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	018-0000-20102	170.10
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	019-0000-20102	60.57
8/29/2024	99987	Ameren Illinois	07/24 Service Acct# 01147-55694	024-0000-20102	52.76
8/29/2024	0	Bob Ridings, Inc	2025 Ford Hybrid Police Interceptor Unit 31	058-0000-71000	50,183.00
8/29/2024	0	Bob Ridings, Inc	2025 Ford Hybrid Police Interceptor Unit 32	058-0000-71000	50,183.00
8/29/2024	0	Chuck Humes	08/27 - Umped Softball - 3 Games	019-1940-51400	120.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	078-0000-47500	10.62
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0445-47500	36.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	024-0000-47500	42.09
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0306-47500	166.98
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0550-47500	108.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0450-47500	63.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0510-47500	453.60
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0120-47500	48.78
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	019-1920-47500	72.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	023-0000-47500	5.40
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0207-47500	61.20
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Vision Insurance Premiums	078-0000-20315	3,004.80
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0205-47500	208.80
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	017-0000-47500	14.40
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	030-0370-47500	54.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	067-0000-47500	1.80
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	019-1905-47500	138.30
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	018-0000-47500	46.80
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	014-0000-47500	72.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	030-0320-47500	54.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	061-0000-47500	171.45
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0115-47500	72.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	020-0000-47500	5.40
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	026-0000-47500	18.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0605-47500	216.00
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0110-47500	100.80
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0410-47500	129.60
8/29/2024	0	Dearborn National Life Insurance Co.	09/24 Life Insurance Premiums	001-0305-47500	21.18
8/29/2024	0	Dwight White	Transportation - IML Conference - Chicago IL - DWhite	001-0000-10706	96.30
8/29/2024	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	475.00
8/29/2024	0	Galesburg Public Library	Xerox Refund - Inv#021531964, #021531965, #021538827	001-0000-10407	321.59
8/29/2024	0	Illinois Dept Employment Security	2nd Quarter Unemployment Taxes	078-0000-47400	11,805.66
8/29/2024	0	J. Andrew O'Daniel	Mileage - Meals - IEMA Training Summit-SpringfieldIL - AO'Daniel	001-0000-10706	395.72
8/29/2024	0	Joseph Grodjesk	Meals - IEMA Training Summit - Springfield IL - JGrodjesk	001-0000-10706	96.00

8/29/2024	99988	Kimberlynn Kilgore	Impound Release Fee Appeal 8/27/24-Docket Order Entered overturn	001-0000-32015	500.00
8/29/2024	99989	Knox County Trustee Payment Account	Purchase of Property from Trustee -314 S Henderson 99-16-279-016	023-0000-10850	813.00
8/29/2024	99989	Knox County Trustee Payment Account	Purchase of Property from Trustee -29 Public Sq - 99-10-457-004	023-0000-10850	813.00
8/29/2024	99989	Knox County Trustee Payment Account	Purchase of Property from Trustee -91 W Simmons- 99-15-202-021	023-0000-10850	813.00
8/29/2024	0	Lipanda Foudation	Urban Agriculture Incentive Lipanda Foundation	054-0000-83100	697.21
8/29/2024	99990	Nicor Gas	05/24 Service Acct# 20-72-70-1000 9	061-0000-52300	42.25
8/29/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
8/29/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
8/29/2024	0	Randy Hovind	Mileage, Meals - IEMA Training Summit, Springfield IL - RHovind	001-0000-10706	383.72
8/29/2024	0	Statham & Long, LLC	07/24 Legal Services - Administrative Adjudication	001-0145-51010	540.00
8/29/2024	0	Vibrant Life Coaching LLC	Minority/ Woman owned Business Startup incentive	054-0000-83100	1,288.95
9/5/2024	0	Bluefin Payment Systems	08/24 Pay Pad Processing Fees	067-0000-51000	806.29
9/5/2024	0	Bluefin Payment Systems	08/24 Pay Pad Processing Fees	061-0000-51000	1,612.54
9/5/2024	0	Bluefin Payment Systems	08/24 Pay Pad Processing Fees	001-0410-51000	6.20
9/5/2024	0	Bluefin Payment Systems	08/24 Pay Pad Processing Fees	001-0306-51000	6.20
9/5/2024	0	Bluefin Payment Systems	08/24 Pay Pad Processing Fees	001-0115-51000	65.02
9/5/2024	0	Bluefin Payment Systems	08/24 UB Webpayment Credit Card Processing Fee	061-0000-51000	4,204.82
9/5/2024	0	Bluefin Payment Systems	08/24 UB Webpayment Credit Card Processing Fee	067-0000-51000	2,102.41
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1955-51000	44.22
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1925-51000	761.62
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1945-51000	41.10
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1950-51000	393.48
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1930-51000	140.46
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1960-51000	85.27
9/5/2024	0	Cardconnect	08/24 Card Connect Credit Card Charges	019-1905-51000	250.91
9/5/2024	0	Chuck Humes	09/03 - Umped Softball - 3 Games	019-1940-51400	120.00
9/5/2024	0	Dan Burgland	09/03 - Umped Softball - 2 Games	019-1940-51400	80.00
9/5/2024	0	Euclid Beverage	Liquor for Golf Concessions	019-1920-64125	418.45
9/5/2024	0	Farmers & Mechanics Bank	08/24 F&M Bank Trust Fees	019-1905-51000	11.96
9/5/2024	0	Farmers & Mechanics Bank	08/24 F&M Bank Trust Fees	078-0000-51000	117.71
9/5/2024	100043	Frontier	09/24 Service Acct# 309-867-2701-033099-2	061-0000-54000	458.17
9/5/2024	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	449.70
9/5/2024	0	Galesburg Railroad Days	External Agency Funding	024-0000-83100	10,000.00
9/5/2024	0	James M Kelly, Attorney	06/24 Legal Services	001-0145-51010	1,025.70
9/5/2024	0	James M Kelly, Attorney	07/24 Legal Services	001-0145-51010	9,909.02
9/5/2024	0	Jeffrey R Cervantez	08/24 AV Services - Council Meeting	001-0160-59516	120.00
9/5/2024	100044	Knox County Recorders Office	Release 7 Property Maint Liens	001-0160-51300	75.00
9/5/2024	100045	Lee Lofing	Full & Final Settlement Auto Accident 08/28/24	078-0000-56534	2,533.00
9/5/2024	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
9/5/2024	0	Wells Fargo Merchant Services	08/24 Credit Card Fees	019-1920-51000	3,492.67
9/6/2024	0	Kyle Harms	non safety toe boots	001-0605-67500	114.98
				Grand Total	193,724.73

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Resolution of support and commitment of local funds for a Railroad Crossing Elimination Program application to the Federal Railroad Administration for a project planning study at the South Street railroad underpass and Mulberry Street crossing.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the resolution.

BACKGROUND: It is planned to apply for a Railroad Crossing Elimination (RCE) Program grant through the Federal Railroad Administration (FRA) for funds towards the planning of a project that would make safety and mobility improvements at the South Street railroad underpass and the Mulberry Street at-grade railroad crossing. The RCE Program provides federal funding opportunities for highway-rail grade crossing improvement projects that enhance rail safety, improve the health and safety of communities, eliminate highway-rail crossings, and reduce the impacts that freight movement and railroad operations may have on underserved communities. Applicants can apply for three different tracks depending on the lifecycle of the project: Track 1 – Project Planning, Track 2 – Project Development, and Track 3 – Final Design and Construction. The proposed application will apply for Track 1 – Project Planning. The intent of the project planning phase is to develop the purpose and need of the project, develop alternatives and conceptual designs, seek stakeholder and public involvement, study environmental impacts, develop cost estimates for alternatives, and create a Project Management Plan.

The potential changes that will be a part of the planning study include closing the Mulberry Street crossing and replacing the South Street underpass with a new underpass that does not have a height restriction. This would allow for the passage of taller emergency vehicles and larger trucks. Also, straightening the underpass to be in line with the current South Street alignment and making changes to the intersection with Seminary Street, both of which would improve safety. Accommodation for pedestrians and bicyclists would also be included in the study. The City is partnering with BNSF to complete the application for the planning project. BNSF has agreed to use their engineering consulting firm, at their cost, to complete and submit the application. The total estimated cost of the Project Planning study is \$1,683,988. If awarded, the RCE Program would cover 80% of the cost of the study and the City and BNSF would split the 20% local match. The City's contribution would be \$168,399.

BUDGET IMPACT: If selected for the grant, the City's share of the project is planned to be funded through the Utility Tax Fund (Fund 59).

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

**RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS FOR THE RAILROAD CROSSING
ELIMINATION GRANT PROGRAM THROUGH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT)
AND FEDERAL RAILROAD ADMINISTRATION (FRA)**

WHEREAS, the City of Galesburg would like to improve the safety and mobility at the South Street and Mulberry Street crossings on the BNSF Mendota and Ottumwa subdivisions; and

WHEREAS, grants to local governments are being offered through FRA's Railroad Crossing Elimination Program (RCE); and

WHEREAS, the purpose of the Railroad Crossing Elimination Program is to assist states, cities, counties, Native American Tribes or other units of local government in undertaking highway-rail or pathway rail grade crossing improvement projects to improve safety and mobility of people and goods; and

WHEREAS, the City is partnering with the Burlington Northern Sante Fe (BNSF) railway to apply for a RCE grant; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the FRA and DOT; and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with the RCE funds; and

WHEREAS, the City of Galesburg is in full support of the grant and it is a priority for the City to improve safety and mobility at rail crossings in the City of Galesburg.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS:

Section 1. That the City apply for a grant and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. That the Mayor and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.

Section 3. That the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Section 4. That the City of Galesburg does hereby commit funds from local funds in the amount of \$168,399 for use in conjunction with BNSF and the RCE Program funds, for an estimated total project cost of \$1,683,988.

Approved this _____ day of _____, 2024, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

TRAFFIC ADVISORY COMMITTEE

SEPTEMBER 2024 REPORT

MISSION: To provide technical recommendations for policy decisions by the City Council in order to create safe, efficient, serviceable streets for residents, visitors, and public safety operation

24-14> Request to allow the closure of Main Street between Seminary Street and the Public Square for Treat Street (Ward 4, Ald. White)

- A request was made by the organizers of Treat Street to allow the closure of Main Street during the event.
- The event will be held on Saturday, October 26, 2024 between 11:00 a.m. and 1:00 p.m. and the estimated number of attendees is 2000 people.
- This is an annual event that includes trick or treating at downtown participating businesses along Main Street. In the past, the road has remained open and the GPD has assisted in getting participants across Main Street. However, safety concerns have been raised with the crossing of the street during the event.
- The Committee agreed that due to the number of attendees and the safety concerns with crossing Main Street, Main Street should be closed to traffic during the event.

Recommendation: Allow Main Street to be closed during the event.

24-15> Request to add a speed limit sign in front of Debbie Klapp Park on Russell Ave. (Ward 1, Ald. Hix)

- A request was made to add speed limit signage on Russell Ave. north of Fremont Street in front of Debbie Klapp Park.
- The speed limit on Russell Ave. is 30 mph.
- Currently, there is a speed limit sign for northbound traffic near Fremont St. but no speed limit sign for southbound traffic on Russell Ave.
- The Committee discussed and recommended placing the radar feedback trailer on Russell Ave. near the park to warn motorists of the speed they are traveling.

Recommendation: Place radar feedback trailer on Russell Avenue.

24-16> Request to review the signage at the intersection of Seminary Street and North Street (Ward 5, Ald. Acerra)

- A request was made to review the signage at the intersection of North Street and Seminary Street and consider installing an all-way stop.

- This is a T-intersection with N. Seminary Street terminating at North Street. Currently, traffic stops on North Street and there is no traffic control signage on Seminary Street.
- The request stated that motorists travelling northbound on Seminary Street turn eastbound onto North Street at a high rate of speed which may lead to accidents with oncoming traffic on North Street.
- Prior to construction of the Bickerdyke bridge and the closure of Seminary St. north of this intersection, it was an all-way stop. The stop sign on Seminary Street was left in place after construction. Shortly after construction of the bridge, TAC reviewed this intersection and recommended that the stop sign on Seminary be removed.
- The Committee agreed that due to the low volume of vehicles now on this street, that an all-way stop would not be warranted unless there have been a high number of crashes that would be susceptible to correction by an all-way stop. The crash data will be requested, and this item will be reviewed again for a recommendation once that data is available.

Recommendation: Further study when crash data is available.

24-17> Request to add 1-hour parking and handicap parking on the west side of Kellogg Street south of Main Street. (Ward 4, Ald. White)

- A request was made by a downtown property owner to install a handicap spot and 1-hour parking spots in the parking bumpout on the west side of Kellogg Street south of Main Street.
- The request stated that employees from adjacent businesses are utilizing those spots for all day parking, and customers that come to businesses at 250 E. Main Street can't use those parking spots close to the businesses for short-term parking.
- The City has not recommended putting enforceable short-term on-street parking spaces when it's been requested at other locations downtown in the past. 2-hour short-term parking courtesy signs have been installed in some locations to discourage long-term parking on the street.
- Currently, there is a handicap parking spot around the corner on Main Street near the Kellogg Street intersection. There are also handicap parking spots in nearby Parking Lot H at 235 E. Simmons St.
- The Committee discussed reaching out to the nearby businesses, such as the bank, to discuss promoting long-term parking in the two nearby off-street parking lots. There will be a follow-up discussion at the next TAC meeting after contacting the businesses.

Recommendation: Contact nearby downtown businesses regarding using parking lots for long-term parking.

**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Joint Funding Agreement with the Illinois Department of Transportation (IDOT) for the Lake Storey Multi-use Path project.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the Joint Funding Agreement with IDOT.

BACKGROUND: The City was awarded a federal Illinois Transportation Enhancement Program (ITEP) grant in the amount of \$2 million for a project to construct a multi-use path along S. Lake Storey Road from W. Lake Storey Road to Woodblock Rd. just west of US 150. At the February 6, 2023 Council meeting, the Joint Funding Agreement for Phase II engineering work was approved. The Phase II design work covered under that agreement consisted of preparing detailed bid documents for construction, as well as performing appraisals and developing plats and legal descriptions for right-of-way acquisition. The work under that phase is nearing completion. The next step in the process is to approve the funding for the construction portion of the project.

The subject funding agreement with IDOT will provide State Illinois Transportation Enhancement Program (ITEP) funding in the amount of \$1,794,975 as well as \$117,943.95 in State only funds for the construction phase of the project. The City is responsible for the balance of the cost for the construction phase, which is estimated at \$230,000. City staff recommend approval of the Joint Funding Agreement with IDOT. It is anticipated that the project will be bid out later this year.

BUDGET IMPACT: There are sufficient funds budgeted for this work in 2024 in the Utility Tax Fund (Fund 59).

SUPPORTING DOCUMENTS:

1. IDOT Joint Funding Agreement
2. Location Map



Joint Funding Agreement for Construction Work

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
City of Galesburg		Knox	19-01502-40-BT
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
ITEP / SMA / State Funds (COVID)	443003	N/A	N/A

Construction

State Job Number	Project Number
C-94-042-23	

☒ State-Let Construction ☐ Locally Let Construction ☐ Construction Engineering ☐ Utilities ☐ Railroad Work

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "**FHWA**".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
S Lake Storey RD Share Use Path	CH 0030	1.30 miles	From	To
			00.00	01.30

Location Termini

W Lake Storey Road to W of Henderson Street

Current Jurisdiction	Existing Structure Number(s)	Add Location
Knox County	N/A	Remove

PROJECT DESCRIPTION

Construct a multi-use path along S. Lake Storey (CH 30)

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA's** estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - **LPA's** Share _____ BALANCE _____ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. To provide or cause to be provided all of the initial funding, equipment, labor, material, and services necessary to complete locally administered portions of the project.
11. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the LPA/ railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
12. Certifies to the best of its knowledge and belief that it's officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
13. To include the certifications, listed in item 12 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
14. That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
15. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or

modification of any Federal contract, grant, loan or cooperative agreement.

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements), and that all subrecipients shall certify and disclose accordingly
16. To regulate parking and traffic in accordance with the approved project report.
 17. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 18. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Addendum 2.
4. For agreements with federal and/or state funds in construction engineering, utility work and/or railroad work:
 - a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors, and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **state** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

FISCAL RESPONSIBILITIES:

1. **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
2. **Financial Integrity Review and Evaluation (FIRE) program:** **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to

the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.

3. **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
4. **Project Closeout:** The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
5. **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement.

Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
6. **Single Audit Requirements:** If the **LPA** expends \$750,000 or more a year in federal financial assistance, they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (IDOT's Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The ALN number for all highway planning and construction activities is 20.205. Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Addendum 2) are not included in a **LPA's** calculation of federal funds expended by the LPA for Single Audit purposes..
7. **Federal Registration:** **LPA's** are required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Location Map
☒	2.	Division of Cost
☒	3.	Resolution*
☒	4.	Knox-Galesburg Intergovernmental Agreement

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Peter Schwartzman

Title of Official

Mayor

Signature

Date

The above signature certifies the agency's TIN number is

376001160 conducting business as a Governmental Entity.

DUNS Number 075614834

UEI X5FADJ8N4NL9

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

Yangsui Kim, Chief Counsel

Date

Vicki Wilson, Chief Fiscal Officer

Date

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required to be attached as an addendum. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☒ Please check this box to open a fillable Resolution Form within this Addenda.

ADDENDA NUMBER 2

Local Public Agency	County	Section Number	State Job Number	Project Number
City of Galesburg	Knox	19-01502-40-BT	C-94-042-23	

DIVISION OF COST

Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction				STATE ONLY	\$117,943.95	*	Local		BAL	\$117,943.95
Participating Construction				STATE-ITEP	\$1,794,975.00	**	Local		BAL	\$1,794,975.00
Total				Total	\$1,912,918.95		Total			\$1,912,918.95

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

* 100% Lump Sum State Only Funds NTE \$117,943.95 - Use first (these funds replaced COVID Relief Funds)

** 100% STATE-ITEP Funds NTE \$1,794,975

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

ADDENDA NUMBER 3

Resolution No. _____

A Resolution for:

Section Number 19-01502-40-BTState Job Number C-94-042-23

Project Number _____

WHEREAS, the of _____ is proposing to

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signee

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the _____

Section 1: The _____ hereby appropriates _____
or as much as may be needed to match the required funding to complete the proposed improvement from
_____ and furthermore agree to pass a supplemental resolution if necessary to
appropriate additional funds for completion of the project.

Section 2: The _____ is hereby authorized to execute an AGREEMENT with IDOT
for the above-mentioned project.

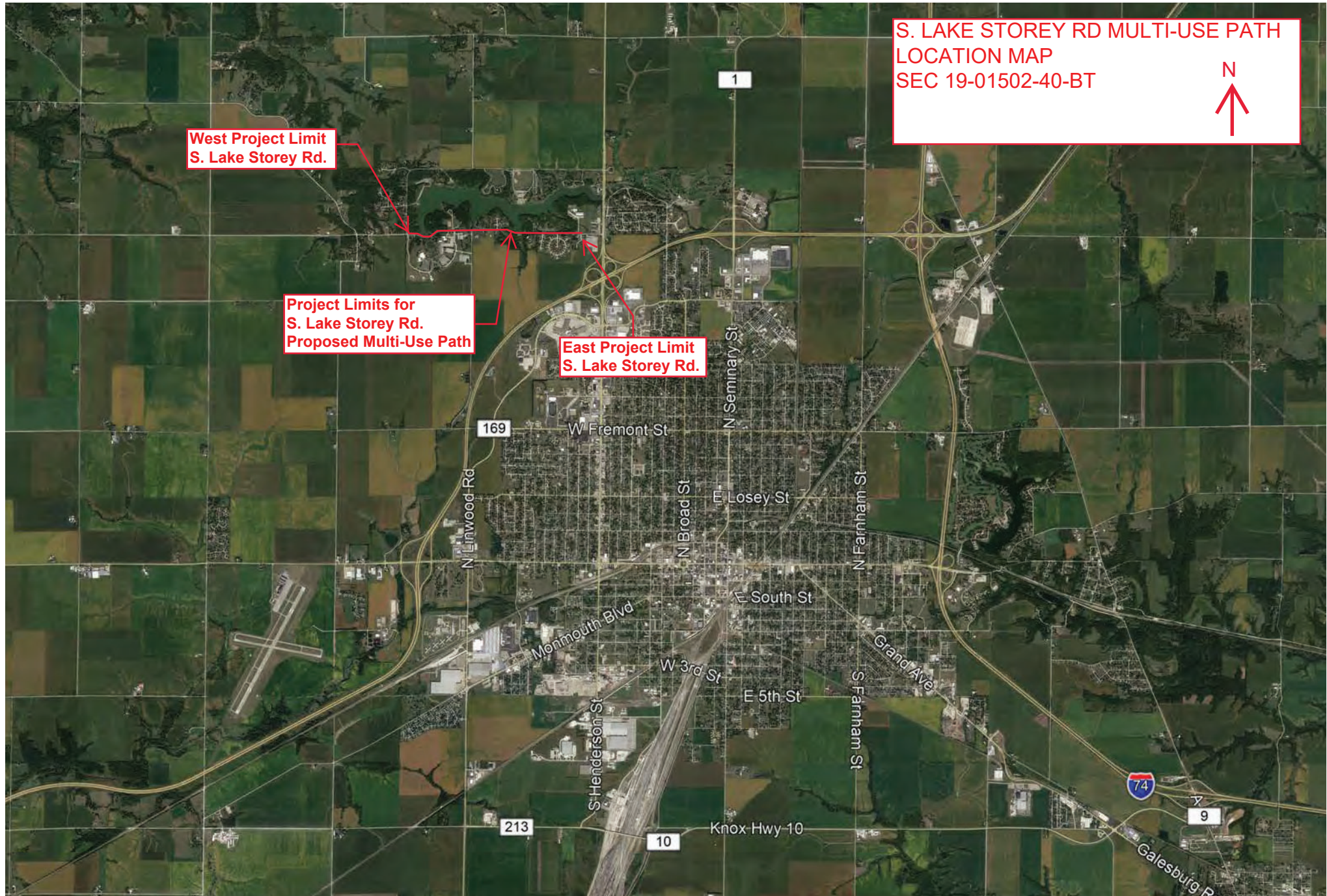
Section 3: This resolution will become Attachment 3 of the AGREEMENT.

Section 4: The _____ Clerk of _____ is directed to transmit 3 (three) copies of the AGREEMENT
and Resolution to IDOT District _____ Bureau of Local Roads and Streets.

I, _____ Clerk in and for _____, Illinois, and keeper of the records and files
thereof, as provided by statute, do hereby certify the forgoing to be a true, perfect and complete copy of the resolution approved by the
_____, Illinois, and keeper of the records at its meeting on the _____ day of _____, 20 ____.

INTESTIMONY WEREOF; I have unto set my hand and seal, at my office, this _____ day of _____, 20 ____.

(seal)



**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Intergovernmental Agreement for the Lake Storey Multi-use Path project.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the Intergovernmental Agreement with Knox County for the Lake Storey Multi-use Path project.

BACKGROUND: The City was awarded a federal Illinois Transportation Enhancement Program (ITEP) grant in the amount of \$2 million for a project to construct a multi-use path along S. Lake Storey Road from W. Lake Storey Road to Woodblock Rd. just west of US 150. The proposed path is being constructed along S. Lake Storey Road which is under the jurisdiction of Knox County. In order for the City to construct the path along S. Lake Storey Road, an intergovernmental agreement is required.

The proposed intergovernmental agreement allows the path to be constructed on S. Lake Storey Road under Knox County's jurisdiction and outlines costs and future maintenance responsibility for the path. Under the agreement, the City will be responsible for the entire cost of the construction of the path. Knox County will continue maintenance and jurisdictional responsibility over S. Lake Storey Road, including the guardrail, culverts, and aggregate shoulders along the roadway. The City would agree to maintain at its own expense the new multi-use path and some items constructed with the path such as aggregate shoulders along the path, path markings, bollards, and signage. The City will also clear vegetation that may obstruct the path. The project is scheduled for an IDOT letting in November.

BUDGET IMPACT: There are sufficient funds budgeted for construction of the path in the 2024 budget in the Utility Tax Fund (Fund 59).

SUPPORTING DOCUMENTS:

1. Intergovernmental Agreement

**AGREEMENT BETWEEN
KNOX COUNTY AND THE CITY OF GALESBURG
FOR THE CONSTRUCTION OF A MULTI-USE PATH
ALONG SOUTH LAKE STOREY ROAD (COUNTY HIGHWAY 30)
FROM WEST LAKE STOREY ROAD TO
WOODBLOCK ROAD**

THIS AGREEMENT is entered into this ____ day of _____, 2024, by and between the COUNTY OF KNOX, Illinois, an Illinois body politic and corporate, acting by and through its Chair and County Board, hereinafter referred to as the COUNTY, and the CITY OF GALESBURG, an Illinois Municipal Corporation, acting by and through its Mayor and City Council, hereinafter referred to as the CITY. The COUNTY and the CITY are hereinafter referred to collectively as “parties” to THIS AGREEMENT, and either one is referred to individually as a “party” to THIS AGREEMENT.

WITNESSETH

WHEREAS, in order to increase non-motorized connectivity and provide benefit to the safety and welfare of the traveling public, the parties are desirous to undertake certain non-motorized improvements along South Lake Storey Road (COUNTY Highway 30) from West Lake Storey Road to Woodblock Road consisting of the construction of a multi-use path (hereinafter IMPROVEMENT); and,

WHEREAS, a general depiction and the approximate limits of the IMPROVEMENT are as indicated in EXHIBIT A to THIS AGREEMENT, which is attached hereto and is hereby made a part hereof; and,

WHEREAS, said IMPROVEMENT as heretofore described will be of immediate benefit to the residents of the COUNTY and of the CITY; and,

WHEREAS, the CITY desires to take the lead on engineering and construction of the IMPROVEMENT and to fund the cost of the IMPROVEMENT; and,

WHEREAS, the COUNTY desires to allow the CITY to construct and maintain the IMPROVEMENT while continuing the COUNTY’S obligations to maintain nearby highways; and,

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, made pursuant to all applicable statutes, local ordinances and authority, the COUNTY and the CITY do hereby enter into the following:

SECTION I.
Recitals/Headings

1. It is mutually agreed by and among the parties hereto that the foregoing preambles are hereby incorporated herein as though fully set forth.
2. It is mutually agreed by and among the parties hereto that the “headings” as contained in THIS AGREEMENT are for reference only, and the actual written provisions, paragraphs and words of THIS AGREEMENT shall control.

SECTION II.
Design, Construction and Maintenance of the IMPROVEMENT

1. The IMPROVEMENT shall be defined as a multi-use path and associated work along the north side of South Lake Storey Road (County Highway 30) beginning at West Lake Storey Road and terminating at Woodblock Road.
2. The CITY agrees to prepare, or cause to be prepared, the necessary surveys, design engineering plans and specifications, applicable permit application(s), and acquire any property necessary for the IMPROVEMENT.
3. The CITY agrees to cause the IMPROVEMENT to be constructed and to perform, or cause to be performed, the construction engineering supervision for the IMPROVEMENT in accordance with IDOT policies and standards.
4. The CITY agrees to indemnify, and shall require the CITY’s contractor to indemnify, the COUNTY, its elected officials, duly appointed officials, agents, employees, and representatives, from and against, any and all claims, suits, settlements, actions, losses, expenses, damages, injuries, judgments and demands (collectively referred to hereinafter as “claims”) arising from and relating to the IMPROVEMENT.
5. It is mutually agreed by and between the parties hereto that the cost sharing for the

IMPROVEMENT shall be in accordance with the following:

- a. the CITY shall be responsible for one hundred percent (100%) of the Phase I (preliminary engineering), one hundred percent (100%) of the Phase II (design engineering) costs, one hundred percent (100%) of the ROW costs, one hundred percent (100%) of the Construction costs, and one hundred percent (100%) of Construction Engineering Supervision costs of the IMPROVEMENT without reimbursement from the COUNTY.
6. It is mutually agreed by and between the parties hereto that, upon completion of the IMPROVEMENT, the maintenance responsibility and ownership shall be in accordance with the following:
 - a. The CITY agrees to maintain or cause to be maintained at its own cost and expense the new multi-use path in its entirety. This shall include path markings, bollards, signage for the multi-use path, chain link fence, stormwater manholes and storm sewer, and the aggregate shoulders within 2 feet of the edge of the multi-use path constructed as part of the IMPROVEMENT. The CITY also agrees to perform vegetation control within 5' of the edge of the proposed path as necessary to prevent obstruction of the path by trees and shrubs.
 - b. The COUNTY shall continue maintenance and jurisdictional responsibility over South Lake Storey Road (COUNTY Highway 30) in its entirety. This shall include box culvert extensions, pipe culverts, guardrail, and the aggregate shoulders from the edge of the roadway to within 2 feet of the edge of the multi-use path constructed as part of the IMPROVEMENT.

SECTION III.

General Provisions

1. It is mutually agreed by and between the parties hereto that nothing contained in THIS AGREEMENT is intended or shall be construed as, in any manner or form, creating or establishing a relationship of co-partners between the parties hereto, or as constituting the CITY (including its elected officials, duly appointed officials, employees and agents), the agent, representative or employee of the COUNTY for any purpose or in any manner, whatsoever. The CITY is to be and shall remain independent of the COUNTY with respect to all services performed under THIS AGREEMENT.
2. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall not be construed, in any manner or form, to limit the power or authority of the COUNTY or the COUNTY's County Engineer to maintain, operate, improve, construct, reconstruct, repair, manage, widen or expand COUNTY Highways as may be best determined, as provided by law.

3. It is mutually agreed by and between the parties hereto that each party warrants and represents to the other party and agrees that: (1) THIS AGREEMENT is executed by duly authorized agents or officers of such party and that all such agents and officers have executed the same in accordance with the lawful authority vested in them, pursuant to all applicable and substantive requirements; (2) THIS AGREEMENT is binding and valid and will be specifically enforceable against each party; and (3) THIS AGREEMENT does not violate any presently existing provision of law nor any applicable order, writ, injunction or decree of any court or government department, commission, board, bureau, agency or instrumentality applicable to such party.
4. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall be deemed to take effect on the first date of the month following the date that the last authorized agent of the parties hereto affixes his/her signature.
5. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall be enforceable in any court of competent jurisdiction by each of the parties hereto by any appropriate action at law or in equity, including any action to secure the performance of the representations, promises, covenants, agreements and obligations contained herein.
6. It is mutually agreed by and between the parties hereto that the provisions of THIS AGREEMENT are severable. If any provision, paragraph, section, subdivision, clause, phrase or word of THIS AGREEMENT is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of THIS AGREEMENT.
7. It is mutually agreed by and between the parties hereto that the agreement of the parties hereto is contained herein, and that THIS AGREEMENT supersedes all oral agreements and negotiations between the parties hereto relating to the subject matter hereof.
8. It is mutually agreed by and between the parties hereto that any alterations, amendments, deletions or waivers of any provision of THIS AGREEMENT shall be valid only when expressed in writing and duly executed by the parties hereto.
9. THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns. No party hereto may assign, transfer, sell, grant, convey, deed, cede or otherwise give over, in any manner or form, any of its duties, obligations and/or responsibilities as heretofore set forth in THIS AGREEMENT without first obtaining the expressed written consent and permission of the COUNTY, except as provided for in THIS AGREEMENT.
10. Nothing in THIS AGREEMENT will create or be construed or interpreted to create any third-party beneficiary rights. Only the respective parties to THIS AGREEMENT, and no third party, shall have the right to enforce THIS AGREEMENT.
11. THIS AGREEMENT may be executed in multiple identical counterparts, and all of said counterparts shall, individually and taken together, constitute THIS AGREEMENT.

12. It is mutually agreed by and between the parties hereto that any notice required by the provisions of THIS AGREEMENT shall be mailed to:

If to the COUNTY:

County Engineer
Knox County Highway Department
1214 U.S. Highway 150 East
Knoxville, IL 61448

If to the CITY:

City Manager
City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61402-1387

13. THIS AGREEMENT shall be considered null and void in the event that the construction contract for the IMPROVEMENT is not awarded by January 1, 2026, unless an extension is requested, in writing, by the CITY and approved by the COUNTY ENGINEER.

CITY OF GALESBURG

ATTEST:

Kelli Bennewitz
City Clerk

By: _____
Peter Schwartzman
Mayor

Date: _____

RECOMMENDED FOR EXECUTION

Duane Ratermann, P.E.
Knox County Engineer

COUNTY OF KNOX

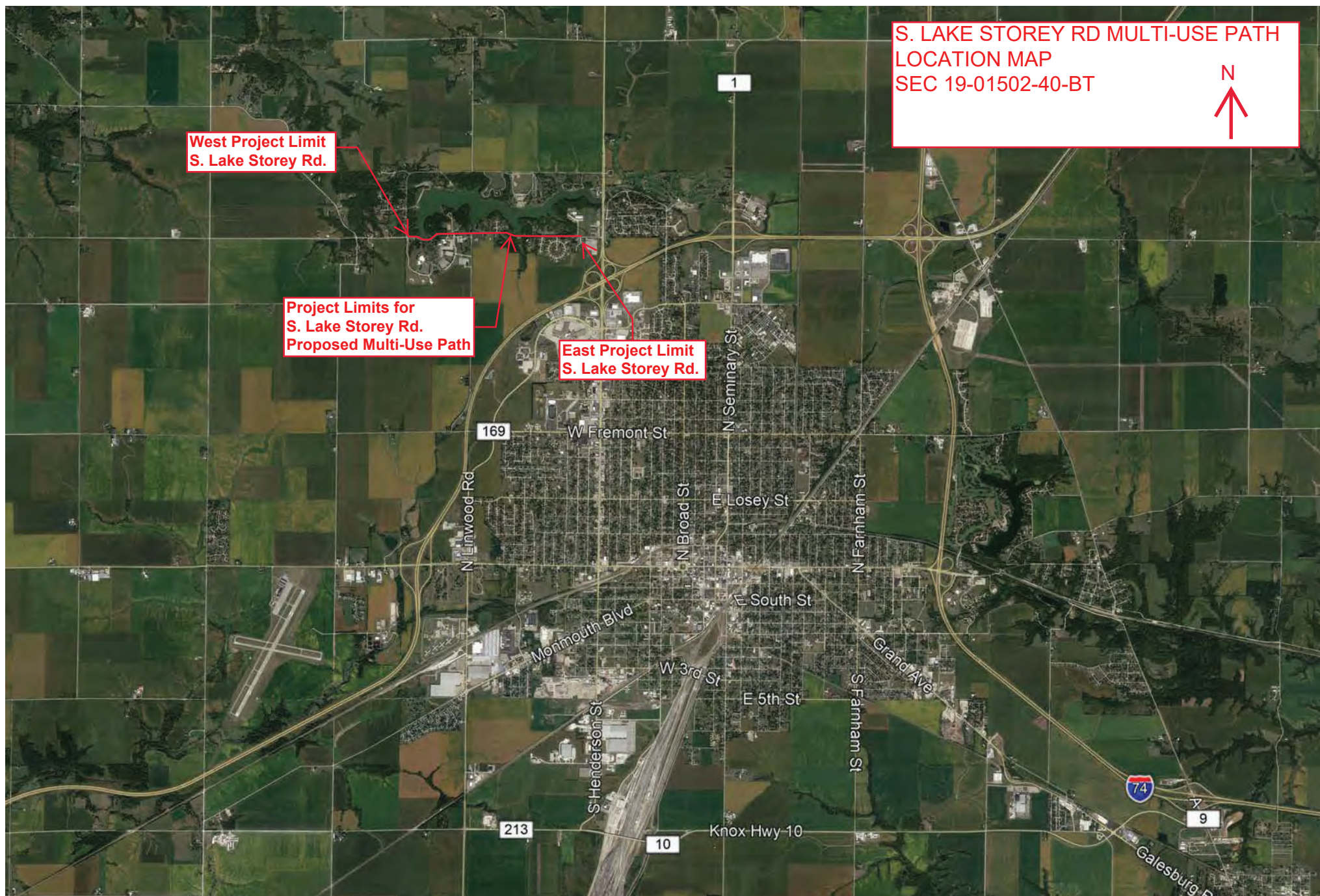
ATTEST:

Scott G. Erickson
County Clerk
Knox County

By: _____
Jared Hawkinson
Chair, Knox County of Board

Date: _____

EXHIBIT A
General Depiction of the IMPROVEMENT



**CITY OF GALESBURG
COUNCIL LETTER
SEPTEMBER 16, 2024**

AGENDA ITEM: Approval of the purchase of five 22-passenger super medium- duty (SMD) buses from Midwest Transit Equipment utilizing IDOT’s Consolidated Vehicle Procurement Program.

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development, Transit Manager, and Purchasing Agent recommend waiving normal purchasing policies and approving the purchase of five 22-passenger SMD buses from Midwest Transit Equipment utilizing IDOT’s Consolidated Vehicle Procurement Program for a total cost of \$904,260

BACKGROUND: In 2018, the City of Galesburg was awarded a \$900,000 Federal Grant for the purchase of up to two heavy-duty buses. Due to numerous staffing changes with both IDOT and the City as well as the onset of the pandemic, the buses were not purchased. In 2022, the new Transit Manager reached out to IDOT to begin discussions on completing this purchase. In order to complete the purchase and meet all FTA requirements, the City would need to “piggyback” off of an existing awarded Federal Contract.

City staff found a contract from the State of Washington and began the process. It became apparent early on that this purchase was not going to be viable as the cost of a new bus had gone up significantly and the delivery timeframe was unknown at the time due to a combination of supply chain issues and the need for smaller sized heavy-duty buses as utilized in Galesburg.

Based on this information, City staff reached out to IDOT to determine what alternative solutions would be available. As a part of that discussion, consideration was given to migrating to 22-passenger SMD buses. These buses are like the paratransit buses utilized by public transportation today; but hold an additional 8 passengers. City staff test drove one of these units in Quincy through our continued working relationship we have with their community. The City of Quincy utilizes this sized bus on their fixed route system.

After additional conversations with IDOT in 2023, City staff requested an amendment to the existing grant agreement to allow for the purchase of SMD buses in lieu of the heavy-duty buses. IDOT staff began the process of getting the amendment approved for this federal grant. The approval of the amendment is beneficial as it will aid the City in obtaining a larger number of vehicles sooner to replace the aging fleet as well as allow for the City to utilize future CVP programs offered by the State to replace the fixed route fleet rather than wait for the availability of Federal grants.

Now that the amendment has been approved by IDOT in 2024 and the IDOT’s CVP has been awarded, public transportation is prepared to make a purchase which will greatly help our aging fleet.

The purchase request being presented to IDOT for concurrence is as follows:

IDOT BID PRICING	
CONTRACT #23-416CMS-BOSS4-P-6064	
MIDWEST TRANSIT EQUIPMENT	
DESCRIPTION	PRICE
BASE BID PRICE SMD W/DIESEL ENGINE - 22 PASSENGER/5WC	\$168,892.00
OPTIONS SELECTED:	
OPT. H - NON-LOCKING FUEL DOORS FOR DIESEL TANK	\$0.00
OPT. I - NON-LOCKING FUEL DOORS FOR DEF TANKS	\$0.00
OPT. J - MARINE GRADE PLYWOOD FLOOR	\$400.00
OPT. N. - UPGRADE DRIVER SEAT	\$3,300.00
OPT. S - ENGINE HOUR METER	\$0.00
OPT. T - CRUISE CONTROL	\$0.00
POT. 2 - STOP REQUEST SYSTEM (INCLUDES 2 WHEELCHAIR LOCATIONS)	\$980.00
OPT. AA - BACKUP WARNING SYSTEM	\$580.00
OPT. BB - LED DESTINATION SIGNS	\$6,700.00
TOTAL WITH OPTIONS.	\$180,852.00
# OF BUSES TO ORDER	5.00
GRAND TOTAL OF PURCHASE	\$904,260.00

With City Council approval of this purchase and concurrence from IDOT for this purchase, the City will be able to issue a purchase order to Midwest Transit Equipment, securing our place in line for the purchase of these much-needed buses.

BUDGET IMPACT: The City has an active Federal grant in the amount of \$900,000. The remaining \$4,260.00 in expenses will be covered by the Public Transportation Projects fund (32) that has revenue from the previous sale of retired buses.

SUPPORTING DOCUMENTS: IDOT Amendment approval for purchase.

Amendment No. 1Agreement No. CAP-22-1222-FED (5415)

AMENDMENT TO THE GRANT AGREEMENT



BETWEEN

THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION
AND
CITY OF GALESBURG

The State of Illinois (State), acting through the undersigned agency (Grantor) and

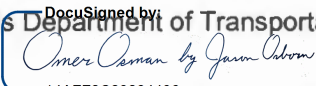
CITY OF GALESBURG

(Grantee)

(collectively, the "Parties" and individually, a "Party") agree that this Amendment (Amendment) will amend the Grant Agreement (Agreement) referenced herein. All terms and conditions set forth in the original Agreement and any subsequent amendment, but not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

The Parties or their duly authorized representatives hereby execute this Amendment.

Illinois Department of Transportation

By: 
14AFF2C29284496...Signature of Omer Osman, Title Secretary of Transp.By: Omer Osman by Jason Osborn

Signature of Designee

Date: 8/28/2024 | 6:47 AM CDTPrinted Name: Jason OsbornPrinted Title: Director of OIPI

Designee

By: _____

Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantor Approver

By: _____

Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Third Grantor Approver

By: _____

Signature of Fourth Grantor Approver, if applicable

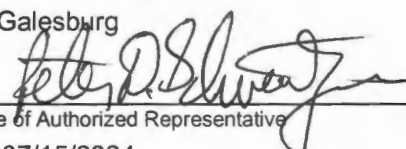
Date: _____

Printed Name: _____

Printed Title: _____

Fourth Grantor Approver

City of Galesburg

By: 

Signature of Authorized Representative

Date: 07/15/2024Printed Name: Peter SchwartzmanPrinted Title: MayorEmail: pschwartz@ci.galesburg.il.us

By: _____

Signature of Second Grantee Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Email: _____

Second Grantee Approver
(optional at Grantee's discretion)

Amendment No. 1Agreement No. CAP-22-1222-FED (5415)**ARTICLE I****AWARD AND AMENDMENT INFORMATION AND CERTIFICATION**

1.1. Original Agreement. The Agreement, numbered CAP-22-1222-FED, has an original term from 08/16/22 to 12/30/22.

1.2. Prior Amendments. Below is the list of all prior amendments to the Agreement (mark N/A if none):
Amendment Number: N/A, Effective Date: _____.

1.3. Current Agreement Term. The Agreement expires on _____, unless terminated pursuant to the Agreement.

1.4. Item(s) Altered. Identify which of the following Agreement elements are amended herein (check all that apply):

- | | |
|---|--|
| ☒ Exhibit A (Project Description) | ☒ Award Term |
| ☐ Exhibit B (Deliverables/Milestones) | ☐ Award Amount |
| ☐ Exhibit C (Contact Information) | ☐ PART TWO (Grantor-Specific Terms) |
| ☐ Exhibit D (Performance Measures/Std.) | ☐ PART THREE (Project-Specific Terms) |
| ☐ Exhibit E (Specific Conditions) | ☐ Budget |
| | ☐ Funding Source |
| | ☐ Other (specify): _____ |

1.5. Effective Date. This Amendment shall be effective upon execution. If an effective date is not identified in this Paragraph, the Amendment shall be effective upon the last dated signature of the Parties.

1.6. Certification. Grantee certifies under oath that (1) all representations made in this Amendment are true and correct and (2) all Grant Funds awarded pursuant to the Agreement shall be used only for the purpose(s) described therein, including all subsequent amendments. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of the Agreement and repayment of all Grant Funds.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

Amendment No. 1Agreement No. CAP-22-1222-FED (5415)**AMENDMENTS****ARTICLE II**

The grant Agreement includes the following:
Purchase of two (2) heavy duty buses.

This amendment is for the following items: Extends the term end date of the agreement from 12/30/2024 to 12/31/2027 and modifies the scope line item in Exhibit A, to include procurement of Para-transit Passenger Vehicles.

Amendment details are as follows:

This Amendment deletes the original term of the agreement below.

Amending Article I. 1.4 Term

1.4 Term: This term shall be effective 7/1/2022 and shall expire on 12/30/2024 unless terminated pursuant to this agreement.

Cond. and replaces it with the following term of the agreement.

1.4 Term: This term shall be effective 7/1/2022 and shall expire on 12/31/2027 unless terminated pursuant to this agreement.

Amending Exhibit A- Project Description

This Amendment deletes the scope of Agreement below.

Agreement

Agreement scope is defined as Procurement of two (2) heavy duty buses.

Cond. and replaces it with the following scope of Amendment No.1.

Amendment No.1

Procurement of Para-transit Passenger Vehicles.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

DocuSign Envelope ID: 820FD2A2-ACC4-4D96-83AD-4106B6DC5615



State of Illinois
UNIFORM CAPITAL BUDGET TEMPLATE

State Agency: Illinois Department of TransportationOrganization Name: City of GalesburgNotice of Funding Opportunity (NOFO) Number: 1139-2280Data Universal Number System (DUNS)/Unique Entity Identifier (UEI) Number : 075614834/X5FADJ8N4NL9Catalog of State Financial Assistance (CSFA) Number: 494-80-1139CSFA Short Description: FTA 5339 - Bus and Bus Facilities**Section A: State of Illinois Funds**Fiscal Year: 01/01/2022

REVENUES			Total Revenue
State of Illinois Grant Requested		\$	900,000.00
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Design/Engineering		\$	
2. Building/Land Purchase		\$	
3. Equipment/Materials/Labor		\$	
4. Equipment		\$	900,000.00
5. Wiring/Electrical		\$	
6. Mechanical System		\$	
7. Paving/Concrete/Masonry		\$	
8. Plumbing		\$	
9. Construction Management/Oversight		\$	
10. Construction		\$	
11. Other Construction Expenses		\$	
12. Excavation/Site Prep/Demo		\$	
13. Site Work		\$	
14. Demolition and Removal		\$	
15. Contingency		\$	
16. Grant Exclusive Line Item(s)			
17. Total Direct Costs (add lines 1-16)		\$	900,000.00
18. Total Indirect Costs		\$	
Rate %:			
Base:			
19. Total Costs State Grant Funds (Lines 17 and 18)		\$	900,000.00
MUST EQUAL REVENUE TOTALS ABOVE			

Instructions
found at end of
document.

TOWN OF THE CITY OF GALESBURG

Date: September 16, 2024

Agenda Number: 24-9019

TOWN FUND	<u>\$8,845.61</u>
GENERAL ASSISTANCE FUND	<u>\$7,322.18</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u></u>
 TOTAL	 <u>\$16,167.79</u>

3:37 PM

09/09/24

Cash Basis

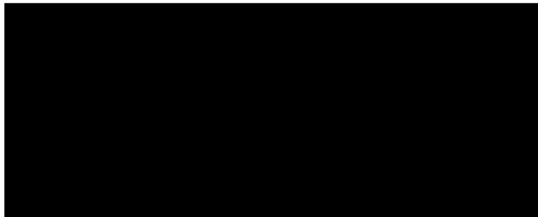
TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
Aug 27 2024 - Sept 9 2024

Date	Num	Name	Memo	Paid Amount
Expense				
602 - Gen Assistance - Rent				
08/28/2024	25228	LL KCHA		11.00
08/29/2024	25231	LL Vanguard Properties, LLC		425.00
08/30/2024	25235	LL KCHA		11.00
08/30/2024	25236	LL Glasnovich, Thomas		325.00
09/03/2024	25240	LL KCHA		1,000.00
09/03/2024	25242	LL Sandburg Lake Estates		425.00
09/06/2024	25250	LL Finzel, Paul		425.00
Total 602 - Gen Assistance - Rent				2,622.00
603 - Gen Assistance - Utilities				
08/29/2024	25234	AMEREN PLEDGE		306.30
Total 603 - Gen Assistance - Utilities				306.30
612 - Gen Assistance - Misc/Lndry/Tra				
08/28/2024	25227	LL KCHA Laundry		12.00
08/28/2024	25229	Oakbrook Corp/Mary Allen ...		12.00
08/28/2024	25230	Farmers Insurance		76.13
08/29/2024	25232	LL KCHA Laundry		12.00
Total 612 - Gen Assistance - Misc/Lndry/Tra				112.13
613 - Emergency Assistance - Rent				
09/03/2024	25243	LL Richard & Teresa Garza		1,000.00
Total 613 - Emergency Assistance - Rent				1,000.00
614 - Emergency Assistance - Utility				
08/28/2024	25219	City WATER Galesburg		355.07
08/29/2024	25233	City WATER Galesburg		454.40
09/03/2024	25238	AMEREN ILLINOIS		1,000.00
09/03/2024	25239	AMEREN PLEDGE		408.54
09/03/2024	25241	AMEREN PLEDGE		644.93
Total 614 - Emergency Assistance - Utility				2,862.94
Total Expense				6,903.37
Net Income				-6,903.37

3:15 PM

09/09/24

TOWN OF THE CITY OF GALESBURG - GA **General Assistance Payment Due Report** **Aug 27 2024 - Sept 9 2024**

Type	Name	Num	Date	Memo	Amount
Aug 27 - Sep 9, 24					
Bill	AMEREN PLEDGE	17636	09/06/2024		98.12
Bill	Hy- Vee National Blvd #1...	17597	09/06/2024		99.01
Bill	Hy-Vee Main St # 1216	G17583	09/06/2024		49.50
Bill	Hy-Vee Main St # 1216	17544	09/06/2024		74.18
Bill	LL KCHA	17641	09/06/2024		25.00
Bill	LL KCHA Laundry	17644	09/06/2024		12.00
Bill	Oakbrook Corp/Mary Allen ...	17640	09/06/2024		12.00
Bill	Purple Hangar	17598	09/06/2024		49.00
Aug 27 - Sep 9, 24					418.81

1:56 PM

09/09/24

Accrual Basis

TOWN of the City of Galesburg - TOWN
Advance Pay Vendor Summary by Month
August 27 through September 9, 2024

	Aug 27 - 31, 24	Sep 1 - 9, 24	TOTAL
Ameren Illinois	383.80	0.00	383.80
CityGalesburg EXPENSES	0.00	53.04	53.04
CityGalesburg GROUP INS	0.00	7,748.33	7,748.33
OSI	0.00	90.44	90.44
Petty Crew, LLC	0.00	150.00	150.00
Royal Cleaning	0.00	420.00	420.00
TOTAL	383.80	8,461.81	8,845.61